



MAHILA MAHAVIDYALAYA AMRAVATI



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A Q A R - 2023-24

Criterion I

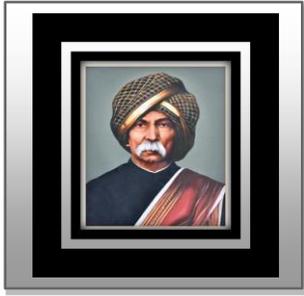
1.2 - ACADEMIC FLEXIBILITY

1.2.2 - Number of Add on /Certificate programs offered

Submitted to

NAAC
NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL





**Nootan Vidarbha Shikshan Mandal's
Mahila Mahavidyalaya, Jog Chowk, Amravati**
NAAC Accreditation Grade B ++ with CGPA 2.98
Department of Commerce & Management
Value Added Course
Human Resources Management
2023-2024



INTRODUCTION :-

Human resource management (HRM) Refers to the concept or methods needed to carry out responsibility of personnel in aspects of managing organizational tasks such as recruiting, screening , training ,rewarding and some other related task . Commerce and Management faculty students should know the importance of human resource management and the strategy to become good human resource.

OBJECTIVES:-

- To introduce the process of organizational tasks, training, such as recruiting screening
- To inculcate the capacity and willingness to develop, organize and manage a business venture.
- To provide whole information of rewarding and some other related tasks.
- To motivate students to become successful human resource and boost up their confidence level

ACTIVITY IN DETAIL :-

In the academic year 2023-24 a Value Added Course taken on Human Resource and Management from 03/10/2023 to 29/11/2023 (Diwali Vacation). there was 30 sessions on the HRM the session conducted by Prof. Shantanu Bhandarajkar on B.Com Final Year . nowadays it would be difficult to imagine that organization can advice and sustain effectiveness at their work without efficient HRM programs and activities in ensuring the smooth running of an organization most

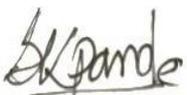
Importantly by tracking and analyzing the time keeping and work patterns. Allowing management better information on which to make good decision.

Whatsapp Group Link :- <https://chat.whatsapp.com/CvUoXxUv0CzF9cKM22eLqV>

OUTCOMES: -

- Students understood various skills like job analysis, job design
- Students realized importance safety and health
- Students know how to communicate and how important is communication.

NO. OF PARTICIPANTS:- 64

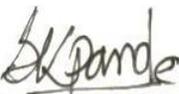

Prof. Dr. Shalini K. Pande
Professor
HOD, Dept. of Commerce & Management


IQAC Co-ordinator
Mahila Mahavidyalaya
Amravati


Principal
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Mahila Mahavidyalaya, Amravati
Add on Course on
Human Resource Management
Session 2023-2024
Syllabus

Unit – I

Human Resource Management: - Meaning, Definition, Nature & Objectives, Levels in Management

Unit - II

Recruitment and Selection, Sources of Recruitment, Selection Process, Placement and Induction.

Unit – III

Training, Methods of Training, Performance Appraisal, Methods of Performance Appraisal

Unit – IV

Promotion, Wage & Salary Administration, Wage Incentive, Fringe Benefits, Employees Welfare, Safety and Health Measures, Grievance Procedures, Redressal of Grievances.

Unit - V

Industrial Relations:- Meaning & Characteristics Industrial Relations, Parties to Industrial relations, Nature of Trade Unions, Problems of Trade Union.


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Mahila Mahavidyalaya, Amravati
Commerce and Management Department
Add on Course on Human Resource Management (2023-24)
Question Paper

Total Marks:- 50

- 1) Which of the following is the correct abbreviation of HRM?
- a. Human Resource Management
 - b. Human Resourcefulness Management
 - c. Human Relation Management
 - d. Humanistic Relation Management
- 2) Which of the following correctly defines the Human Resource Department?
- a. Functional department
 - b. Service department
 - c. Line department
 - d. Authority department
- 3) Human factor can be defined as _____
- a. The entire concept of human behavior
 - b. Interrelated Physiological, Psychological and Socio-ethical aspects of a human being.
 - c. Micro and macro issues of socioeconomic factor
 - d. None of the above
- 4) Finding ways to reduce _____ is a crucial responsibility of management.
- a. Stress
 - b. Dissatisfaction
 - c. Uncertainty
 - d. None of the above
- 5) Which of the following components are reformed to support the strategies of human resource function?
- a. Control systems
 - b. Appointment
 - c. Rewards
 - d. Job allotment
- 6) What is the need for Human Resource Planning?
- a. For undergoing an effective employee development program
 - b. To represent a base for recruitment
 - c. To represent a base for selection policy
 - d. All of the above

7) Directing, being one of the preeminent functions of Human Resource Management that falls under _____

- a. Operative functions
- b. Technical functions
- c. Managerial functions
- d. Behavioral functions

8) Human relation approach refers to _____

- a. An approach in which workers are facilitated with humanity at the workplace.
- b. A shared teamwork between the employee and the employer for solving problematic issues.
- c. Forming a group of people on the work front so as to inspire them to work collectively for the company's growth in terms of social, economic, and psychological productivity.
- d. None of the above

9) Which of the following fields requires a skilled HR professional?

- a. People handling
- b. Clarifying
- c. Both (a) and (b)
- d. None of the above

10) Which of the following is considered as strategic activity?

- a. Productivity
- b. Recruitment
- c. Planning
- d. All of the above

11) Who laid the foundation of Human Resource Management practices?

- a. David C. McClelland
- b. Roethlisberger and Dickinson
- c. Peter Drucker and Douglas McGregor
- d. Elton Mayo

12) The business side of the process begins with the strategic _____ as one of the guiding frameworks.

- a. Policy
- b. HR
- c. Plan
- d. All of the above

13) How has HRM become one of the highly focused jobs?

- a. It focuses on obtaining as well as maintaining a satisfied workforce.
- b. It results in maximum output with the increased customer satisfaction.
- c. It promotes group satisfaction with individual development.
- d. Optimum utilization of manpower by motivation and improving efficiency.

14) What does a job specification include?

- a. Personal characteristics
- b. Physical characteristics
- c. Psychological characteristics
- d. All of the above

15) What are those aspects on which the HR professionals apply the risk management techniques?

- a. HR Competencies
- b. HR Strategies
- c. Both (a) and (b)
- d. None of the above

18) Who suggested that Human Resource Strategy isn't as effective as it was supposed to be?

- a. Tony Groundy
- b. Peter Ducker
- c. Anonymous
- d. John Zimmerman

19) How many factors were identified by Pettigrew & Whipp to manage the successful change?

- a. Four
- b. Five
- c. Three
- d. Six

20) What is the scope of Human Resource Management?

- a. Performing training and development sessions for employee growth.
- b. Maintaining good impersonal industrial relations and worker's morale for companies' productivity.

- c. Accomplishing advanced research in behavioral sciences, new ideas in man, management, and advances in the field of training and development.
- d. None of the above.

21) Which of the following takes a full interest in the process of strategic planning?

- a. Training & Development
- b. Quality Control
- c. Human Resource
- d. Production

22) Which of the following tells the correct importance of controlling?

- a. Power to influence people's behavior
- b. Process of regulating the activities
- c. An important mental process on the part of the manager
- d. To ensure that all of the activities are coordinated as per the plan.

23) Which of the following aims to put the financial measure on an organization's intellectual capital?

- a. Exchange of knowledge
- b. Financial knowledge
- c. The consortium
- d. None of the above

24) What is mean by decision in management?

- a. To formulate a proper conclusion after considerations.
- b. A decision that looks out for the alternatives.
- c. A decision is the outcome of a group of people or an individual.
- d. All of the above.

25) What does quantitative technique refer to?

- a. Waiting line problems and the queuing theory
- b. Gaming, Game theory and Probability theory
- c. Models, simulation, and resource allocation technique
- d. All of the above

26) Which of the following is evolved in staffing?

- a. Termination
- b. Estimation of workload
- c. Personnel appointments and placements

d. All of the above

27) Which of the following is the correct abbreviation of MPDQ?

- a. Modern Positions Developed Qualitatively
- b. Management Process Descriptive Questions
- c. Management Position Description Questionnaire
- d. Methods for Personality Development Questions

28) What is defined as a record of outcomes resulting from a particular job or an activity at a specific time?

- a. Evaluation
- b. Work function
- c. Performance
- d. None of the above

29) A/An _____ is a plan or a program scheme that helps to motivate an individual or a group to deliver outstanding performance.

- a. Promotion Scheme
- b. Incentive Scheme
- c. Reward
- d. None of the above

30) A/An _____ is considered to be a vertical move in terms of rank and responsibilities.

- a. Appraisal
- b. Reward
- c. Increment
- d. Promotion

31) Which of the following provides necessary information for job evaluation?

- a. Job Enrichment
- b. Job Description
- c. Job Ranking
- d. Job Enlargement
- e.

32) What is the 'Laissez Fair' viewpoint?

- a. A view popularized by Ronssean, Bentham, and Hobbes.

- b. A minimum of public intervention in economic activities.
- c. The business enterprise must get the opportunity to earn more profits.
- d. The change in the concept of labor from the commodity approach to the human concept.

33) What do you understand by the written record of duties, responsibilities, and conditions of a job?

- a. Job enrichment
- b. Job ranking
- c. Job enlargement
- d. Job description

34) What are the possible factors that help in understanding the nature of a human being?

- a. As per one's behavior at his/her workplace.
- b. Based on how successfully a management team influences an individual employee or a group.
- c. With the help of human behavior's determinants.
- d. By studying the human behavior of each employee in alliance with the organization.

35) What is meant by the factual statement of the duties and responsibilities?

- a. Job analysis
- b. Job specification
- c. Job evaluation
- d. Job description

36) Why is the career path in Japanese employee management non-specified?

- a. Rotational job results in providing a benefit such skills that are necessary for top-quality executives.
- b. At the time of induction, the employees within the organization get exposure to switch their careers in different job domains and get themselves trained to have hands-on trending technologies.
- c. In order to keep the employee up to date, the Japanese industries offer rotational jobs.
- d. Japanese management system emphasizes creating skilled workers by making them adapt to organizational changes as and when required.

37) Which of the following are one of kind of skills inventory, regression, replacement charts, Markov analysis?

- a. Training plan

- b. Retention plan
- c. Redundancy plan
- d. Forecasting methods

38) For closure, each worker has to compensate with _____ average pay for each preceding year of completed service.

- a. 20 days
- b. 15 days
- c. 25 days
- d. 30 days

39) Which of the following refers to the term quality improvement?

- a. A team effort.
- b. Achieved by the quality inspector.
- c. Zero things went wrong.
- d. Tough job; somewhat impossible task.

40) Which of the following pairs in the given sequence represents the initial as well as the final step incurred in the T&D program?

- a. Evaluating T&D program followed by implementing it.
- b. Determining the need for the T&D program and then evaluating the T&D program.
- c. Determining the need for the T&D program followed by designing the T&D program itself.
- d. Designing the T&D program and then implementing it.

41) How are the union leaders elected at different federations?

- a. based on employer's recommendations
- b. Based on the seniority
- c. Based on political considerations
- d. Based on the democratic principle

42) What does job evaluation seek?

- a. Evaluating the importance of different jobs within the organization.
- b. Evaluating employee's performance of their respective job profiles.

- c. Determining the relative worth of various jobs within the organization in monetary terms.
- d. Establishing the hierarchy of different job profiles in the organization.

43) What is included in the content of the job description?

- a. Skills and educational qualification
- b. Job title and work environment
- c. Both (a) and (b)
- d. None of the above

44) What is the difference between the Japanese management system and other management systems?

- a. It is a system in contrast to the American management system.
- b. It is mainly concern with high quality and performance standards.
- c. It is encouraged to perform repetitively and reliably.
- d. None of the above.

45) Which of the following is enhanced by 360-degree feedback?

- a. Managerial decisions
- b. HR decisions
- c. HRD
- d. All of the above

46) Stress is laid on _____ in the grid seminars.

- a. Professionalism
- b. Training and Development
- c. Teaching
- d. All of the above

47) Which of the following involves one to one interaction amid the administer and the participant?

- a. Motivation
- b. Counseling
- c. Training
- d. All of the above

48) Under which of the following methods, common factors related to all jobs are identified?

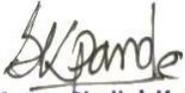
- a. Merit
- b. Ranking
- c. Factor comparison
- d. Point

49) Which of the following is involved in the in-basket training?

- a. Simulation
- b. On-the-job training
- c. Vestibule training
- d. Coaching

50) _____ is considered as first wage incentive plan in the modern era of the industry.

- a. Barth plan
- b. Halsey plan
- c. Gantt task plan
- d. Taylor's differential piece-rate plan


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CERTIFICATE

MAHILA MAHAVIDYALAYA, AMRAVATI

DEPARTMENT OF COMMERCE AND MANGMENT

This is to certify that **Ku. Sakshi dinesh pakhale** in **B.Com - III** year successfully completed Value Added Certificate Course in Human resources Management from 03-10-2023 To 29-11-2023.

Congratulations.

Dr. Shalini K. Pande
H.O.D
Commerce & Management Department

Dr. Ainash Moharil
Principal
Mahila Mahavidyalaya, Amravati

Date : 30/11/2023

Place : Amravati



CERTIFICATE

MAHILA MAHAVIDYALAYA, AMRAVATI

DEPARTMENT OF COMMERCE AND MANGMENT

This is to certify that **Ku. Gayatri Ravindra Bhongade** in **B.Com -III** year successfully completed Value Added Certificate Course in Human resources Management from 03-10-2023 To 29-11-2023.

Congratulations.

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H.O.D
Commerce & Management Department

Dr. Ainash Moharil
Principal
Mahila Mahavidyalaya, Amravati

Date : 30/11/2023

Place : Amravati



CERTIFICATE

MAHILA MAHAVIDYALAYA, AMRAVATI

DEPARTMENT OF COMMERCE AND MANGMENT

This is to certify that **Ku. Neha Manojkumar Jaiswal Studying** in **B.Com - III** year successfully completed Value Added Certificate Course in Human resources Management from 03-10-2023 To 29-11-2023.

Congratulations.

Dr. Shalini K. Pande
H.O.D
Commerce & Management Department

Dr. Ainish Moharil
Principal
Mahila Mahavidyalaya, Amravati

Date : 30/11/2023

Place : Amravati

Mahila Mahavidyalaya, Amravati
Department of Commerce and Management
Add on Course on Human Resource Management
Academic Session 2023-24
Student Attendance List

Sr.No	Student Name	3/10/2023	4/10/2023	5/10/2023	6/10/2023	7/10/2023	9/10/2023
1	Achal Rameshwar Shirbhate ✓	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate
2	Amruta Shyamji Wagare ✓						
3	Dipali Raju Dongare ✓						
4	Divya Sameer Giri ✓						
5	Dnyaneshvari Sanjay Khadekar ✓	(S) Khadekar					
6	Gauri Mahendra Ganorkar ✓	Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar
7	Gayatri Ravindra Bhongade ✓	G.R. Bhongade					
8	Gayatri Suraj Usrete ✓	Usrete	Usrete	Usrete	Usrete	Usrete	Usrete
9	Nandini Hemant Gaygole ✗						
10	Nayan Ganesh Pande ✗						
11	Nayan Kishor Wankhade ✓						
12	Pranali Vijay Neware ✓	Neware	Neware	Neware	Neware	Neware	Neware
13	Priyanka Narayan Baghale ✗						
14	Renu Babusing Chavan ✗						
15	Sakshi Dinesh Pakhale ✓	Spakhale.	Spakhale.	Spakhale.	Spakhale.	Spakhale.	Spakhale.
16	Sakshi Sunil Parise ✓						
17	Samiksha Pravin Athor ✓	(S) Athor					
18	Samiksha Rajendra Gawai ✓						
19	Shravani Atul Sawarkar ✓						
20	Sonal Parmesh Solanki ✓	Solanki	Solanki	Solanki	Solanki	Solanki	Solanki
21	Vaishnavi Devidas Nighot ✓	Nighot	Nighot	Nighot	Nighot	Nighot	Nighot
22	Vaishnavi Ramaji Ardak ✗						
23	Vaishnavi Subhashrao Aade ✓	Aade	Aade	Aade	Aade	Aade	Aade
24	Vaishnavi Vikas Gawai ✓						

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Department of Commerce and Management
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Sr.No	Student Name	10/10/2023	11/10/2023	12/10/2023	13/10/2023	14/10/2023	16/10/2023
1	Achal Rameshwar Shirbhate						
2	Amruta Shyamji Wagare	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate
3	Dipali Raju Dongare						
4	Divya Sameer Giri						
5	Dnyaneshvari Sanjay Khadekar	SD Khadekar	SD Khadekar	SD Khadekar	SD Khadekar	SD Khadekar	SD Khadekar
6	Gauri Mahendra Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar
7	Gayatri Ravindra Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade
8	Gayatri Suraj Usrete	Usrete	Usrete	Usrete	Usrete	Usrete	Usrete
9	Nandini Hemant Gaygole						
10	Nayan Ganesh Pande						
11	Nayan Kishor Wankhade						
12	Pranali Vijay Neware	Neware	Neware	Neware	Neware	Neware	Neware
13	Priyanka Narayan Baghale						
14	Renu Babusing Chavan						
15	Sakshi Dinesh Pakhale	Pakhale	Pakhale	Pakhale	Pakhale	Pakhale	Pakhale
16	Sakshi Sunil Parise						
17	Samiksha Pravin Athor	SD Khadekar					
18	Samiksha Rajendra Gawai						
19	Shravani Atul Sawarkar						
20	Sonal Parmesh Solanki	Solanki	Solanki	Solanki	Solanki	Solanki	Solanki
21	Vaishnavi Devidas Nighot	Nighot	Nighot	Nighot	Nighot	Nighot	Nighot
22	Vaishnavi Ramaji Ardak						
23	Vaishnavi Subhashrao Aade	Aade	Aade	Aade	Aade	Aade	Aade
24	Vaishnavi Vikas Gawai						

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1	Achal Rameshwar Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate
2	Amruta Shyamji Wagare						
3	Dipali Raju Dongare	(S) Khadekar					
4	Divya Sameer Giri						
5	Dnyaneshvari Sanjay Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar
6	Gauri Mahendra Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar	Ganorkar
7	Gayatri Ravindra Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade
8	Gayatri Suraj Usrete	Usrete	Usrete	Usrete	Usrete	Usrete	Usrete
9	Nandini Hemant Gaygole						
10	Nayan Ganesh Pande						
11	Nayan Kishor Wankhade						
12	Pranali Vijay Neware	Neware	Neware	Neware	Neware	Neware	Neware
13	Priyanka Narayan Baghale						
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18	Samiksha Rajendra Gawai						
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1	Achal Rameshwar Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate
2	Amruta Shyamji Wagare						
3	Dipali Raju Dongare	(D) Khadekar					
4	Divya Sameer Giri						
5	Dnyaneshvari Sanjay Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar	(S) Khadekar
6	Gauri Mahendra Ganorkar	Gauri	Gauri	Gauri	Gauri	Gauri	Gauri
7	Gayatri Ravindra Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade
8	Gayatri Suraj Usrete	Usrete	Usrete	Usrete	Usrete	Usrete	Usrete
9	Nandini Hemant Gaygole						
10	Nayan Ganesh Pande						
11	Nayan Kishor Wankhade						
12	Pranali Vijay Neware	Neware	Neware	Neware	Neware	Neware	Neware
13	Priyanka Narayan Baghale						
14	Renu Babusing Chavan						
15	Sakshi Dinesh Pakhale	Spakhale	Spakhale	Spakhale	Spakhale	Spakhale	Spakhale
16	Sakshi Sunil Parise						
17	Samiksha Pravin Athor						
18	Samiksha Rajendra Gawai						
19	Shravani Atul Sawarkar						
20	Sonal Parmesh Solanki	Solanki	Solanki	Solanki	Solanki	Solanki	Solanki
21	Vaishnavi Devidas Nighot	Nighot	Nighot	Nighot	Nighot	Nighot	Nighot
22	Vaishnavi Ramaji Ardak						
23	Vaishnavi Subhashrao Aade	Aade	Aade	Aade	Aade	Aade	Aade
24	Vaishnavi Vikas Gawai						

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1	Achal Rameshwar Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate	Shirbhate
2	Amruta Shyamji Wagare						
3	Dipali Raju Dongare	Dipali	Dipali				
4	Divya Sameer Giri	Divya	Divya				
5	Dnyaneshvari Sanjay Khadekar	Dnyaneshvari	Dnyaneshvari	Dnyaneshvari	Dnyaneshvari	Dnyaneshvari	Dnyaneshvari
6	Gauri Mahendra Ganorkar	Gauri	Gauri	Gauri	Gauri	Gauri	Gauri
7	Gayatri Ravindra Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade	G.R. Bhongade
8	Gayatri Suraj Usrete	Gyusrete	Gyusrete	Gyusrete	Gyusrete	Gyusrete	Gyusrete
9	Nandini Hemant Gaygole						
10	Nayan Ganesh Pande						
11	Nayan Kishor Wankhade						
12	Pranali Vijay Neware	Pranali	Pranali	Pranali	Pranali	Pranali	Pranali
13	Priyanka Narayan Baghale						
14	Renu Babusing Chavan						
15	Sakshi Dinesh Pakhale	Spakhale	Spakhale	Spakhale	Spakhale	Spakhale	Spakhale
16	Sakshi Sunil Parise						
17	Samiksha Pravin Athor						
18	Samiksha Rajendra Gawai						
19	Shravani Atul Sawarkar						
20	Sonal Parmesh Solanki	Solanki	Solanki	Solanki	Solanki	Solanki	Solanki
21	Vaishnavi Devidas Nighot	Vaishnavi	Vaishnavi	Vaishnavi	Vaishnavi	Vaishnavi	Vaishnavi
22	Vaishnavi Ramaji Ardak						
23	Vaishnavi Subhashrao Aade	Vaade	Vaade	Vaade	Vaade	Vaade	Vaade
24	Vaishnavi Vikas Gawai						

Mahila Mahavidyalaya, Amravati
Department of Commerce and Management
Add on Course on Human Resource Management
Academic Session 2023-24
Student Attendance List

Sr.No	Student Name	03/10/2023	04/10/2023	05/10/2023	06/10/2023	07/10/2023	09/10/2023
1	Aditi Dipakrao Chincholkar	A.Chincholkar	A.Chincholkar	A.Chincholkar	A.Chincholkar	A.Chincholkar	A.Chincholkar
2	Aditi Pravin Dake	A.Dake	A.Dake	A.Dake	A.Dake	A.Dake	A.Dake
3	Aishwarya Vishwanath Kitukale						
4	Akansha Dnyaneshwar Thule	A.D.Thule	A.D.Thule	A.D.Thule	A.D.Thule	A.D.Thule	A.D.Thule
5	Amisha Diwakarrao Rangari	A.Rangari	A.Rangari	A.Rangari	A.Rangari	A.Rangari	A.Rangari
6	Anjali Sudhir Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande
7	Anuja Dipak Bansod	A.Bansod	A.Bansod	A.Bansod	A.Bansod	A.Bansod	A.Bansod
8	Aparna Rajesh Dhomne	A.Dhomne	A.Dhomne	A.Dhomne	A.Dhomne	A.Dhomne	A.Dhomne
9	Arpita Ganeshrao Gulwade						
10	Avanti Uttamrao Ambadkar	A.Ambadkar	A.Ambadkar	A.Ambadkar	A.Ambadkar	A.Ambadkar	A.Ambadkar
11	Bhagyashree Dipak Gayakwad						
12	Chhaya Anil Bansod	C.Bansod	C.Bansod	C.Bansod	C.Bansod	C.Bansod	C.Bansod
13	Darshana Narayan Gulhane						
14	Dimple Anil Walecha	D.Walecha	D.Walecha	D.Walecha	D.Walecha	D.Walecha	D.Walecha
15	Divyani Santosh Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale
16	Gunjan Anil Vibhute	G.Vibhute	G.Vibhute	G.Vibhute	G.Vibhute	G.Vibhute	G.Vibhute
17	Jayashri Gajanan Karale	J.Karale	J.Karale	J.Karale	J.Karale	J.Karale	J.Karale
18	Kalyani Ajay Uprikar						
19	Khushi Bhagchand Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu
20	Khushi Khushal Gupta						
21	Komal Gopal Bondre	K.Bondre	K.Bondre	K.Bondre	K.Bondre	K.Bondre	K.Bondre
22	Komal Pravin Pihul						
23	Komal Sewak Shende	K.Shende	K.Shende	K.Shende	K.Shende	K.Shende	K.Shende
24	Krishna Ayodhyaprasad Shukla						

Mahila Mahavidyalaya, Amravati

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Academic Session 2023-24
Student Attendance List

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25	Krutika Shekharrao Ladvikar	K.Ladvikar	K.Ladvikar	K.Ladvikar	K.Ladvikar	K.Ladvikar	K.Ladvikar
26	Mrunmayee Prashant Pande						
27	Neha Manojkumar Jaiswal						
28	Nikita Dnyaneshwar Bandabuche						
29	Nikita Santoshrao Gaykwad						
30	Nirjara Navalkishor Gupta	(N Gupta)					
31	Nirjara Navalkishor Gupta						
32	Pallavi Ravindra Tandiye						
33	Prachi Sunil Gupta	P. Gupta	P. Gupta	P. Gupta	P. Gupta	P. Gupta	P. Gupta
34	Priya Satish Deshmukh						
35	Radha Ramkhilavan Kushwaha						
36	Sejal Santosh Gupta	S.S. Gupta	S.S. Gupta	S.S. Gupta	S.S. Gupta	S.S. Gupta	S.S. Gupta
37	Rutika Dinesh Gaud	R.D. Gaud	R.D. Gaud	R.D. Gaud	R.D. Gaud	R.D. Gaud	R.D. Gaud
38	Shruti Santosh Barare						
39	Tanaya Dipak Pathe	T Pathe	T Pathe	T Pathe	T Pathe	T Pathe	T Pathe
40	Tanvi Sukhdeorao Hiwrale						

Department of Commerce and Management
Add on Course on Human Resource Management
Academic Session 2023-24
Student Attendance List

Sr.No	Student Name	10/10/2023	11/10/2023	12/10/2023	13/10/2023	14/10/2023	16/10/2023
1	Aditi Dipakrao Chincholkar						
2	Aditi Pravin Dake	Aditi Dake	Aditi Dake	Aditi Dake	Aditi Dake	Aditi Dake	Aditi Dake
3	Aishwarya Vishwanath Kitukale						
4	Akansha Dnyaneshwar Thule	A.D.Thule	A.D.Thule	A.D.Thule	A.D.Thule	A.D.Thule	A.D.Thule
5	Amisha Diwakarrao Rangari						
6	Anjali Sudhir Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande
7	Anuja Dipak Bansod						
8	Aparna Rajesh Dhomne						
9	Arpita Ganeshrao Gulwade						
10	Avanti Uttamrao Ambadkar	AAmbadkar	AAmbadkar	AAmbadkar	AAmbadkar	AAmbadkar	AAmbadkar
11	Bhagyashree Dipak Gayakwad						
12	Chhaya Anil Bansod	Bansod	Bansod	Bansod	Bansod	Bansod	Bansod
13	Darshana Narayan Gulhane						
14	Dimple Anil Walecha	Walecha	Walecha	Walecha	Walecha	Walecha	Walecha
15	Divyani Santosh Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale	D.S.Sagale
16	Gunjan Anil Vibhute	G.Vibhute	G.Vibhute	G.Vibhute	G.Vibhute	G.Vibhute	G.Vibhute
17	Jayashri Gajanan Karale	J.Karale	J.Karale	J.Karale	J.Karale	J.Karale	J.Karale
18	Kalyani Ajay Uprikar						
19	Khushi Bhagchand Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu
20	Khushi Khushal Gupta						
21	Komal Gopal Bondre	KGB	KGB	KGB	KGB	KGB	KGB
22	Komal Pravin Pihul						
23	Komal Sewak Shende	Shende	Shende	Shende	Shende	Shende	Shende
24	Krishna Ayodhyaprasad Shukla						

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26	Mrunmayee Prashant Pande						
27	Neha Manojkumar Jaiswal						
28	Nikita Dnyaneshwar Bandabuche						
29	Nikita Santoshrao Gaykwad						
30	Nirjara Navalkishor Gupta	N Gupta	N Gupta	N Gupta	N Gupta	N Gupta	N Gupta
31	Nirjara Navalkishor Gupta						
32	Pallavi Ravindra Tandiye						
33	Prachi Sunil Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta
34	Priya Satish Deshmukh						
35	Radha Ramkhilavan Kushwaha						
36	Sejal Santosh Gupta						
37	Rutika Dinesh Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud
38	Shruti Santosh Barare						
39	Tanaya Dipak Pathe	T Pathe	T Pathe	T Pathe	T Pathe	T Pathe	T Pathe
40	Tanvi Sukhdeorao Hiwrale						

Department of Commerce and Management
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1	Aditi Dipakrao Chincholkar	@hincholkar	@hincholkar		@hincholkar	@hincholkar	@hincholkar
2	Aditi Pravin Dake						
3	Aishwarya Vishwanath Kitukale						
4	Akansha Dnyaneshwar Thule	A=D.Thule	A=D.Thule	A=D.Thule	A=D.Thule	A=D.Thule	A=D.Thule
5	Amisha Diwakarrao Rangari						
6	Anjali Sudhir Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande	A.S.Pande
7	Anuja Dipak Bansod						
8	Aparna Rajesh Dhomne						
9	Arpita Ganeshrao Gulwade						
10	Avanti Uttamrao Ambadkar	AAmbadkar	AAmbadkar	AAmbadkar	AAmbadkar	AAmbadkar	AAmbadkar
11	Bhagyashree Dipak Gayakwad						
12	Chhaya Anil Bansod	Bansod	Bansod	Bansod	Bansod	Bansod	Bansod
13	Darshana Narayan Gulhane						
14	Dimple Anil Walecha	Walecha	Walecha	Walecha	Walecha	Walecha	Walecha
15	Divyani Santosh Sagale						
16	Gunjan Anil Vibhute	Gvibhute	Gvibhute	Gvibhute	Gvibhute	Gvibhute	Gvibhute
17	Jayashri Gajanan Karale						
18	Kalyani Ajay Uprikar						
19	Khushi Bhagchand Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu
20	Khushi Khushal Gupta						
21	Komal Gopal Bondre	K@n	K@n	K@n	K@n	K@n	K@n
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27	Neha Manojkumar Jaiswal						
28	Nikita Dnyaneshwar Bandabuche						
29	Nikita Santoshrao Gaykwad						
30	Nirjara Navalkishor Gupta	Gupta	Gupta	Gupta	Gupta	Gupta	Gupta
31	Nirjara Navalkishor Gupta						
32	Pallavi Ravindra Tandiye						
33	Prachi Sunil Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta
34	Priya Satish Deshmukh						
35	Radha Ramkhilavan Kushwaha						
36	Sejal Santosh Gupta	S.S.Gupta	S.S.Gupta	S.S.Gupta	S.S.Gupta	S.S.Gupta	S.S.Gupta
37	Rutika Dinesh Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud	R.D.Gaud
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39	Tanaya Dipak Pathe	Pathe	Pathe	Pathe	Pathe	Pathe	Pathe
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Department of Commerce and Management
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2	Aditi Pravin Dake						
3	Aishwarya Vishwanath Kitukale						
4	Akansha Dnyaneshwar Thule						
5	Amisha Diwakarrao Rangari						
6	Anjali Sudhir Pande						
7	Anuja Dipak Bansod						
8	Aparna Rajesh Dhomne						
9	Arpita Ganeshrao Gulwade						
10	Avanti Uttamrao Ambadkar						
11	Bhagyashree Dipak Gayakwad						
12	Chhaya Anil Bansod	Bansod	Bansod	Bansod	Bansod	Bansod	Bansod
13	Darshana Narayan Gulhane						
14	Dimple Anil Walecha	Walecha	Walecha	Walecha	Walecha	Walecha	Walecha
15	Divyani Santosh Sagale						
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17	Jayashri Gajanan Karale						
18	Kalyani Ajay Uprikar						
19	Khushi Bhagchand Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu	K.Sahu
20	Khushi Khushal Gupta						
21	Komal Gopal Bondre						
22	Komal Pravin Pihul						
23	Komal Sewak Shende	Shende	Shende	Shende	Shende	Shende	Shende
24	Krishna Ayodhyaprasad Shukla						

Mahila Mahavidyalaya, Amravati

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Academic Session 2023-24
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27	Neha Manojkumar Jaiswal						
28	Nikita Dnyaneshwar Bandabuche						
29	Nikita Santoshrao Gaykwad						
30	Nirjara Navalkishor Gupta	N.Gupta	N.Gupta	N.Gupta	N.Gupta	N.Gupta	N.Gupta
31	Nirjara Navalkishor Gupta						
32	Pallavi Ravindra Tandiye						
33	Prachi Sunil Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta	P.Gupta
34	Priya Satish Deshmukh						
35	Radha Ramkhilavan Kushwaha						
36	Sejal Santosh Gupta						
37	Rutika Dinesh Gaud						
38	Shruti Santosh Barare						
39	Tanaya Dipak Pathe	T.Pathe	T.Pathe	T.Pathe	T.Pathe	T.Pathe	T.Pathe
40	Tanvi Sukhdeorao Hiwrale						

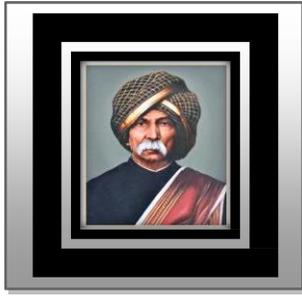
Department of Commerce and Management
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Sr.No	Student Name	01/11/2023	02/11/2023	03/11/2023	04/11/2023	28/11/2023	29/11/2023
1	Aditi Dipakrao Chincholkar	@chincholkar	@chincholkar	@chincholkar	@chincholkar	@chincholkar	@chincholkar
2	Aditi Pravin Dake						
3	Aishwarya Vishwanath Kitukale						
4	Akansha Dnyaneshwar Thule						
5	Amisha Diwakarrao Rangari						
6	Anjali Sudhir Pande						
7	Anuja Dipak Bansod						
8	Aparna Rajesh Dhomne						
9	Arpita Ganeshrao Gulwade						
10	Avanti Uttamrao Ambadkar						
11	Bhagyashree Dipak Gayakwad						
12	Chhaya Anil Bansod	@Bansod	@Bansod	@Bansod	@Bansod	@Bansod	@Bansod
13	Darshana Narayan Gulhane						
14	Dimple Anil Walecha	@walecha	@walecha	@walecha	@walecha	@walecha	@walecha
15	Divyani Santosh Sagale						
16	Gunjan Anil Vibhute						
17	Jayashri Gajanan Karale						
18	Kalyani Ajay Uprikar						
19	Khushi Bhagchand Sahu	k.sahu	k.sahu	k.sahu	k.sahu	k.sahu	k.sahu
20	Khushi Khushal Gupta						
21	Komal Gopal Bondre						
22	Komal Pravin Pihul						
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Mahila Mahavidyalaya, Amravati
Department of Commerce and Management

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27	Neha Manojkumar Jaiswal						
28	Nikita Dnyaneshwar Bandabuche						
29	Nikita Santoshrao Gaykwad						
30	Nirjara Navalkishor Gupta	N. Gupta	N. Gupta	N. Gupta	N. Gupta	N. Gupta	N. Gupta
31	Nirjara Navalkishor Gupta						
32	Pallavi Ravindra Tandiye						
33	Prachi Sunil Gupta	P. Gupta	P. Gupta	P. Gupta	P. Gupta	P. Gupta	P. Gupta
34	Priya Satish Deshmukh						
35	Radha Ramkhilavan Kushwaha						
36	Sejal Santosh Gupta						
37	Rutika Dinesh Gaud						
38	Shruti Santosh Barare						
39	Tanaya Dipak Pathe	T. Pathe	T. Pathe	T. Pathe	T. Pathe	T. Pathe	T. Pathe
40	Tanvi Sukhdeorao Hiwrale						



**Nootan Vidarbha Shikshan Mandal's
Mahila Mahavidyalaya, JogChowk, Amravati
NAAC Accreditation Grade B ++with CGPA 2.98
Department of Commerce & Management**



Certificate Course on Auditing

Report

(2023-24)

INTRODUCTION:

Where there is a business there is certain kind of risk. Apart from natural and physical risks in business there is wide scope for man made mistakes and frauds to eliminates this kind of risks and ascertain profitable positive environment in business there is greater need to apply internal check system. Auditing is a systematic examination of statutory records, various books of accounts, Documents and vouchers of an organization to visualize true and fair view of the concern, since many years 'Auditing' has become most important phenomenon in the corporates as well as the public sector. Reputation means 'goodwill' is the assets of any concern. The loss of goodwill due to frauds, mistakes highly affects the profit margin of any organization as well as expansion of Business. Auditing performs most eminent role in Business Industrial Sector. The study Of Auditing is to necessary to aware the students about Internal Checks system, Examination: verification and valuation of assets and liabilities. Importance of goodwill as well as opportunities in the field of commerce and management.

OBJECTIVES:

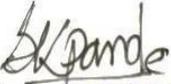
The main purpose of the Auditing course is to provide an introduction to Auditing for accounting and finance through which the learned students can acquire practical knowledge about areas such as

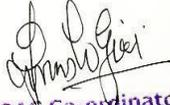
- Accounting and Finance.
- Commerce and Management.
- Audit planning and execution.
- Linkage between auditing, Accounting and financial statements analysis.
- International Financial Report standards.

OUTCOMES:

At the end of this course students should be able to:

- Understand the concept of auditing, errors and frauds, principles of audit and types of audits.
- Plan an audit program and maintain working papers and audit note book.
- Understand techniques of auditing.
- Understand concept of internal audit
- Understand importance of Ethics in Auditing
- Understand modern techniques computerization applied in auditing.


Prof. Dr. Shalini K. Pande
Professor
HOD, Dept. of Commerce & Management


IQAC Co-ordinator
Mahila Mahavidyalaya
Amravati


Principal
Mahila Mahavidyalaya,
Amravati
**PRINCIPAL
MAHILA MAHAVIDYALAYA
AMRAVATI.**

Nootan Vidarbha Shikshan Mandal's
Mahila Mahavidyalaya, Amravati
Certificate Course in Auditing
SYLLBUS

Principles and Practice of Auditing

Aim: - To provide an introduction to auditing for accounting.

To introduce Principles and Practice of Auditing.

Unit-1 1.1 Meaning of Auditing, Concepts Nature, Definitions of Auditing,

1.2 Scope, Objectives Principles of Auditing.

1.3 Elements of Financial Audit Advantages and Limitations of Auditing.

1.4 Bookkeeping, Accountancy and Auditing.

Unit-2 2.1 Types of Auditing, Continuous Audit, Annual Audit, Advantages and disadvantages of continuous and Annual Audit.

2.2 Commencement of Business Audit. Audit Programme concept, Advantages, Disadvantages of Audit Programme.

2.3 Audit Note Book. Concept, Advantages, Disadvantages.

Unit-3 3.1 Internal check system, components of an internal control system, merits, demerits of internal check system.

3.2 Audit Programme, Routine checking, Test checking and vouching. Procedure of Routine checking, Test checking and vouching.

3.3 Internal Control and Internal Check.

3.4 Internal Control system and the Auditor.

Unit -4 4.1 Verification of Assets and Liabilities. Concept, Meaning, Objectives, Difference between Vouching and Verification

4.2 Valuation of Assets and Liabilities Concept, Meaning, Objectives

Difference between Verification and Valuation.

4.3 Tangible, Intangible Assets, Revenue and Capital Income and Expenditure.

4.4 Audit Procedure for Verification and Valuation, and Professional Role of Auditor.

Unit-5 5.1 Eligibility for appointment of an Auditor, Appointment by Directors, Shareholders, Control Government Controller and Auditor General Remuneration of Auditor.

5.2 Rights and Duties of a company Auditor.

5.3 Liabilities of Auditor. Civil and Criminal Liabilities.

5.4 Removal of Auditors, Reappointment of Auditor.

Practical Work

Project:-1) Interaction with CA/Auditor.

2) Seminar

3) Assignments

4) Viva-voice

Paper –II

Advanced Auditing

Aim:-1) To introduce Accounting and Advanced Auditing.

2) To provide Knowledge of Audit Planning and Execution Unit 1

1.1 Advanced Auditing-Meaning, Concept, Nature and Scope.

1.2 Objectives, Elements, Principles, Importance of Advanced Auditing.

1.3 Accounting and Finance, Technical terms in Accounting and Auditing, Auditing and Management.

1.4 Linkage between Auditing, Accounting and Financial statement Analysis.

Unit 2

2.1 Audit Planning-Concept, Meaning, Definition, Scope, Need and Importance of Audit Planning.

2.2 Audit Planning and Documentation Audit of working Papers, Filing.

2.3 Definition, Functions, Advantages of Working Papers.

2.4 Ownership and custody of working Papers.

Unit 3

3.1 Structure of Audit Theory Concepts, Nature and Scope.

3.2 Principles, Standard Procedures, Techniques.

3.3 Audit of Divisible Profit, Distinction between Profit and Divisible Profit.

Dividend, Interim Dividend, Capital Profit and Dividend.

3.4 Effects of wrong valuation of Profits, Provisions of the Company Act 1956 and Sources of Dividend.

Unit 4

4.1 Audit Report Meaning, Definitions, Nature and Scope.

4.2 Element, Objectives, Need and Importance of Audit Report.

4.3 Types of Audit Report, Statutory, Standard Transparency in Report, Difference between statutory and standard Report.

4.4 Auditor's Certificate

Unit 5

5.1 Audit of a Limited company; Need and Scope.

5.2 Audit of Banking, Insurance companies Procedure and Role of Auditor.

5.3 Audit of Non-profitable Organizations and Key Role of Auditor.

5.4 Audit of Co-operative Societies
General Principles of Audit of Co-operative Societies and Role of Auditor

Paper–III

Auditing and Professional Ethics

Aims:- 1) To introduce students with modern techniques computerisation applied in Auditing.

2) To issue knowledge about importance of Ethics in Auditing

Unit 1:-

1.1 New Trends in Auditing Confidence building Per Review committee, Audit committees.

1.2 Risk Management and Internal Auditors

1.3 Role and importance of committees.

Unit 2

2.1 Investigation of Accounts, Meaning, Definition, Objective of Investigation.

2.2 Difference between Auditing and Investigation.

2.3 Reserve Fund meaning Definitions, Importance of Reserve Fund Duties of Auditor regarding Various Funds.

2.4 Depreciation-meaning, Need, Scope, Type of Depreciation. Auditor's Duty as regards Depreciation.

Unit 3

3.1 Cost Audit, Meaning, Definition, Objectives, Importance, Provisions regarding cost Audit under the company act 1956, 2013.

3.2 Management Audit-Meaning, Definition, Objectives, Importance, Process of Management Audit.

3.3 Financial Audit, Tax Audit, Concept, Nature, objectives, Auditor's Role under the Income Tax Act 196.

3.4 Audit approaches in a Computer Environment, Difference between Auditing of manual Accounts and Computerized Accounts. E-Filing of Accounting, Tax statements.

Unit4

4.1 Evidence in Auditing, Significance and basic principles of Audit evidence. Procedure to obtain evidence.

4.2 Statistical Sampling in Auditing. Nature, Scope, Advantages, Techniques, Limitations, Prerequisites of Statistical sampling.

4.3 Auditing and Assurance standards Introduction, Scope and Importance.

4.4 Scope and Functions of Auditing and Assurance standard Board. International Accounting standard Boards.

Unit5

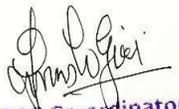
5.1 Professional Ethics concept Meaning, Need, Objects, Internal Control Issues and Avoiding the Fraud Mindset.

5.2 Ethical Responsibilities of Accountants Ethical Responsibilities of Independent Auditors.

5.3 Accounting and Ethics, Professional Ethics Growth and Development.

5.4 Status of Ethics and its role in advancement of accounting and auditing profession, IFAC code of ethics.


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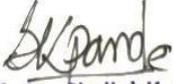
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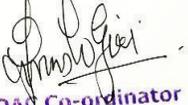
Certificate Course in Auditing

Student list

Sr. No	Name of the students	Contact Detail
1	Aachal Rajendra Sirsat	7038521495
2	Aishwarya Rajendra Jamnik	8767438160
3	Ashika Sunil Gayakwad	7447501764
4	Bhagyashri Balu Thorat	8975310860
5	Bhargavi Shyam Joshi	9422330941
6	Dnyanavi Sanjay Thakare	8767563543
7	Gauri Raju Vir	9021027130
8	Gayatri Pramod Wane	9373548376
9	Gayatri Rajesh Cheke	8767812509
10	Gayatri Ravindra Patmase	8767895192
11	Harshada Prashantrao Mahajan	9699613698
12	Jagruti Pramodsing Gahlod	9370575269
13	Janhvi Rameshrao Dawle	9325182191
14	Jivika Sanjay Belsare	8080722835
15	Kajal Durgesh Tiwari	8805848540
16	Karuna Rajesh Kale	9527915056
17	Kaveri Prakash Juwar	9607228601
18	Khushi Sunil Karpekar	9022645596
19	Komal Dipak Pidhekar	9765678098
20	Kumkum Vijay Barare	8446096239
21	Mayuri Vishnu Ugale	9529596326
22	Megha Rameshwar Sawarkar	8975585834
23	Muskan Rajesh Savita	9096429188
24	Nandini Gajanan Atram	7741990379
25	Janvhi Sanjay Wath	8530331245
26	Jayshri Dnyaneshwar Kantale	9552803615
27	Kajal Pandhari Sonone	9322475802
28	Kajal Vijayrao Wakode	8329989602
29	Komal Rajesh Kalbande	7058092530
30	Payal Prabhakarrao Wakode	9322802316

31	Pragati Raju More	8007696906
32	Prajakta Ravindra Bijwe	8010119165
33	Pratiksha Anil Duragkar	782107659
34	Priyanka Dnyanshwar Dhurve	7391975846
35	Rohini Vitthalrao Athor	9673445698
36	Sakshi Pramod Manore	8275985539
37	Saloni Diwakar Borkar	8999023490
38	Shilpa Wasudeo Chavhan	8261969095
39	Shivani Sanjayrao Wath	9022835531


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Nootan Vidarbha Shikshan Mandal's
Mahila Mahavidyalaya, Amravati
Certificate Course in Auditing 2022-2023
Principles and Practice of Auditing

Time: 1 Hr

Marks: 100

Multiple Choice question each question have 2 Marks

1. _____ is a systematic examination of the books and records of a business.

- A. Auditing.
- B. Vouching.
- C. Verification.
- D. Checking.

ANSWER: A

2. Which of the following are not objectives of auditing?

- A. Ascertain the profit and preparation of P/L Account, Balance sheet.
- B. Detection and prevention of frauds and errors.
- C. Give a true and fair view of financial amount.
- D. To submit the accounts to Government of India.

ANSWER: D

3. Which of the following is not a kind of audit?

- A. Statutory and private audit.
- B. Government and continuous audit.
- C. Continuous, final, Interim, Cash, Cost and Management audit.
- D. None of these.

4. An audit which is compulsory by the law _____.

- A. Government audit.
- B. Internal audit.
- C. Cost audit.
- D. Statutory audit.

5. Instruction of audit issued by controller and auditor general of India _____.

- A. statutory audit.

- B. final audit.
- C. management audit.
- D. government audit.

6. Audit done by the employees of the business undertaking is called _____.

- A. final audit.
- B. management audit.
- C. government audit.
- D. government audit.

7. This kind of audit is conducted generally between two annual audits _____.

- A. internal audit.
- B. interim audit.
- C. final audit.
- D. continuous audit.

8. Management audit otherwise called as _____.

- A. final audit.
- B. efficiency audit.
- C. cost audit.
- D. cash audit.

9. Before the work of audit is commenced, the auditor plans out the whole of audit work is called _____.

- A. Audit plan.
- B. Audit note.
- C. Audit programme.
- D. Audit programme.

10. A number of checks and controls exercised in a business to ensure it is efficient working is known as _____.

- A. Internal check.
- B. Internal control.
- C. Internal audit.
- D. Interim check.

11. A Voucher is a _____.

- A. document in support of an entry made in books of accounts.
- B. invoice received from suppliers.
- C. receipt issued to a customer for cash.
- D. despatch receipt.

12. Voucher relates to _____.

- A. cash receipt.
- B. cash payment.
- C. credit transactions.
- D. all the above.

13. Internal check is meant for _____.

- A. prevention of frauds.
- B. detection of frauds.
- C. helping audit its depth.
- D. detection of errors.

14. Internal auditor is appointed by _____.

- A. the management.
- B. the shareholders.
- C. the government.
- D. the statutory body.

15. Auditing begins where _____ ends.

- A. Selling.
- B. inventory valuation.
- C. Accounting.
- D. Purchases.

16. A kind of audit conducted for a part of the accounting year is called _____.

- A. Periodical audit.
- B. Partial audit.
- C. Cost audit.
- D. Interim audit.

17. For which of the following, Audit is optional?

- A. Trusts.
- B. Joint stock companies.
- C. Proprietorship concern.
- D. None of the above.

18. Providing more or less depreciation on assets is an example of _____.

- A. Misappropriation of cash.
- B. Misappropriation of goods.
- C. Misappropriation of accounts.
- D. None of the above.

19. The audit that is made compulsory under statute is called _____.

- A. Statutory audit.
- B. Partial audit.
- C. Complete audit.
- D. Continuous audit.

20. The receipt of goods must be entered in _____.

- A. goods inward book.
- B. goods outward book
- C. receipt of Stores.
- D. Receipt issue and balance of stores

21. Who among the following can be appointed as auditor of a company?

- A. A partner or a director of the company.
- B. A person of unsound mind.
- C. Mr. Y who owes Rs. 500 to the company.
- D. Mr. Z the holder of C.A certificate.

22. Auditing standards differ from auditing procedures in that procedures relate to _____.

- A. Measure of performance.
- B. Audit principles.
- C. Acts to be performed.
- D. Audit judgments.

23. Confirmation of the court is necessary for _____.

- A. increasing the share capital.
- B. .reduction of share capital.
- C. conversion of shares into stock.
- D. issue of new shares.

24. Profit prior to incorporation may be utilized to _____.

- A. write off goodwill
- B. pay interest on purchase consideration
- C. writing off fixed assets.
- D. all the above.

25. Which of the following is not true about opinion on financial statements?

- A. The auditor should express an opinion on financial statements.
- B. His opinion is no guarantee to the future viability of the business.
- C. He is responsible for the detection and prevention of frauds and errors in financial statements.
- D. He should examine whether recognized accounting principles have been consistent.

26. Audit means _____.

- A. recording business transactions.

- B. preparing the final accounts.
- C. examination of books, accounts, vouchers etc.
- D. preparing final accounts.

27. Audit programme is prepared _____.

- A. to help the auditor and his staff about the work to be done while auditing.
- B. to help the accountant to prepare the balance sheet.
- C. to help the company to submit its accounts.
- D. to help the shareholder to file the returns.

28. Audit is _____.

- A. a member of the company.
- B. the agent of the members of the company
- C. the agent of the central government.
- D. an assistant to accountant.

29. Auditor shall report on the accounts examined by him _____.

- A. to the shareholders.
- B. to the court.
- C. to the bank.
- D. to the general public.

30. Purchase of machinery is a _____.

- A. revenue receipt.
- B. capital receipt.
- C. capital expenditure.
- D. revenue expenditure.

31. Sale of land is a _____.

- A. revenue receipt.
- B. capital receipt.
- C. capital expenditure.
- D. revenue expenditure.

32. Shares are forfeited on the non-payment of _____.

- A. share call amount.
- B. call in advance.
- C. minimum share capital.
- D. debenture amount.

33. Prospectus is a document _____.

- A. containing the rules and regulations of the company.
- B. containing details about the manufacturing process of the company.

- C. containing details about the share capital of the company.
- D. containing the information of the sales.

34. Secret reserve can be created by _____.

- A. public limited company only.
- B. banking and financial companies only.
- C. private limited company only.
- D. co-operative societies

35. General reserve is _____.

- A. an appropriation from the profit.
- B. an item in the debit side of the P&L account.
- C. an appropriation from the share capital.
- D. an important item in the balance sheet.

36. When a transaction has not been recorded in the books of account either wholly or partially such errors are called as _____.

- A. Error of commission.
- B. Error of omission.
- C. Compensating error.
- D. Error of principle.

37. Verification of the value of assets, liabilities, the balance of reserves, provision and the amount of profit earned or loss suffered a firm is called _____.

- A. Continuous audit.
- B. Balance sheet audit.
- C. Interim audit.
- D. Partial audit.

38. Alterations and heavy repairs to plant etc., is _____.

- A. Deferred revenue expenditure.
- B. Capital expenditure.
- C. Revenue expenditure.
- D. Petty expenses.

39. A sale of Rs. 50,000 to Mr. A was entered as a sale to Mr. B. This is an example of:

- A. Error of omission.
- B. Error of commission.
- C. Compensating error.
- D. Error of principle.

40. Recording a transaction twice in the books of original entry is an error of _____.

- A. Principle.
- B. Commission.
- C. Duplication.
- D. Omission.

41. Errors and frauds already committed can be discovered under the system of _____.

- A. Internal audit.
- B. Internal check.
- C. Internal control.
- D. All of the above.

42. Treating revenue expenditure as capital expenditure is a case of _____.

- A. fraud
- B. misappropriation of cash.
- C. misappropriation of goods.
- D. manipulation of accounts.

43. Vouching of the balances of all income and expenses accounts is known as vouching of _____.

- A. Personal ledger.
- B. Impersonal ledger.
- C. Cash.
- D. Sales.

44. Stock in trade is valued _____.

- A. at cost price.
- B. at market price.
- C. at cost price or market price whichever is less.
- D. at cost price less depreciation.

45. Goods sent on an approval basis have been recorded as credit sales. This is an example of:

- A. Error of principle.
- B. Error of commission.
- C. Error of omission.
- D. Error of duplication.

46. Preliminary expenses are the best example for _____.

- A. fictitious asset.
- B. intangible asset.
- C. wasting asset.
- D. floating asset.

47. The profits that can be legally distributed to shareholders are called _____.

- A. Revenue profits.
- B. Capital profits.
- C. Divisible profits.
- D. Profits prior to incorporation.

48. Errors of principle are due to _____.

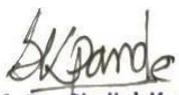
- A. Wrong entry of the transaction in the books of original entry.
- B. Wrong allocation of expenditure between capital and revenue.
- C. Mistake in the payment of a commission.
- D. Mistake in the payment of salary.

49. Periodical audit is also called as _____.

- A. Final audit.
- B. Interim audit.
- C. Balance sheet audit.
- D. Income statement audit.

50. An audit programme is _____.

- A. a description, memorandum or an outline of the work to be done in a business.
- B. the rules and regulations prescribed for writing up the books of accounts.
- C. to gain knowledge of clients' accounting system.
- D. a trial work.


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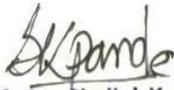
Certificate Course in Auditing

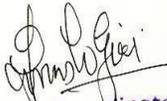
Result Sheet

2023-2024

Sr. No	Name of the students	Grade
1	Aachal Rajendra Sirsat	A
2	Aishwarya Rajendra Jamnik	B
3	Ashika Sunil Gayakwad	D
4	Bhagyashri Balu Thorat	B
5	Bhargavi Shyam Joshi	A
6	Dnyanavi Sanjay Thakare	D
7	Gauri Raju Vir	C
8	Gayatri Pramod Wane	B
9	Gayatri Rajesh Cheke	C
10	Gayatri Ravindra Patmase	A
11	Harshada Prashantrao Mahajan	A
12	Jagruti Pramodsing Gahlod	B
13	Janhvi Rameshrao Dawle	A
14	Jivika Sanjay Belsare	B
15	Kajal Durgesh Tiwari	D
16	Karuna Rajesh Kale	B
17	Kaveri Prakash Juwar	A
18	Khushi Sunil Karpekar	D
19	Komal Dipak Pidhekar	B
20	Kumkum Vijay Barare	A
21	Mayuri Vishnu Ugale	C
22	Megha Rameshwar Sawarkar	D
23	Muskan Rajesh Savita	A
24	Nandini Gajanan Atram	B
25	Janvhi Sanjay Wath	A
26	Jayshri Dnyaneshwar Kantale	B
27	Kajal Pandhari Sonone	D
28	Kajal Vijayrao Wakode	B

29	Komal Rajesh Kalbande	A
30	Payal Prabhakarrrao Wakode	D
31	Pragati Raju More	C
32	Prajakta Ravindra Bijwe	B
33	Pratiksha Anil Duragkar	C
34	Priyanka Dnyanshwar Dhurve	D
35	Rohini Vitthalrao Athor	A
36	Sakshi Pramod Manore	B
37	Saloni Diwakar Borkar	A
38	Shilpa Wasudeo Chavhan	B
39	Shivani Sanjayrao Wath	B


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CERTIFICATE
MAHILA MAHAVIDYALAYA, AMRAVATI

DEPARTMENT OF COMMERCE AND MANGMENT

This is to certify that **Ku. Bhargavi Joshi** Studying in **B. Com I-** year successfully completed 6th Month Value Added Certificate Course in Auditing.

Congratulations.

Dr. Shalini K. Pande
H.O.D
Commerce & Management Department

Dr. Avinash Moharil
Principal
Mahila Mahavidyalaya, Amravati

Date :
Place : Amravati



CERTIFICATE

MAHILA MAHAVIDYALAYA, AMRAVATI

DEPARTMENT OF COMMERCE AND MANGMENT

This is to certify that **Ku. Gauri Raju Vir** Studying in **B. Com I-** year successfully completed 6th Month Value Added Certificate Course in Auditing.

Congratulations.

Dr.Shalini K. Pande
H.O.D
Commerce & Management Department

Dr.Avinash Moharil
Principal
Mahila Mahavidyalaya,Amravati

Date :
Place : Amravati



CERTIFICATE

MAHILA MAHAVIDYALAYA, AMRAVATI

DEPARTMENT OF COMMERCE AND MANGMENT

This is to certify that **Ku. Jivika Sanjay Belsare** Studying in **B. Com I-** year successfully completed 6th Month Value Added Certificate Course in Auditing.

Congratulations.

Dr.Shalini K. Pande
H.O.D
Commerce & Management Department

Dr.Avinash Moharil
Principal
Mahila Mahavidyalaya,Amravati

Date :
Place : Amravati



Nootan Vidarbha Shikshan Mandal's
MAHILA MAHAVIDYALAYA, AMRAVATI
NAAC Accreditation Grade – B++ with CGPA 2.98
ACTIVITY REPORT
DEPARTMENT OF MUSIC

Centre for Akhil Bhartiya Gandharva Mandal, Mumbai

Name of the Activity:

Certificate Course of Akhil Bhartiya Gandharva Mandal, Mumbai

Aims and objective of the activity:

To create more interest in music, Department of music established Sangeet Kala Academy in 2008. Through the classes & proper knowledge of music. Their views could be more positive towards music so that we established Sangeet Kala Academy, in 2008. Students learn classical & light vocal as well as playing instrument like Tabla, Sitar, violin, Harmonium in this Academy.

Detail Report:

Since seven years, Sangeet Kala Academy is conducting Exams as a center of Gandharva Mandal in a very efficient manner. Many students passed these Exams with Meritorious rank or distinctions.

Number of participants : 77

Outcome of the activity:

The special benefit to the students of this academy is that the students get knowledge from very liable & expert music teachers. Things which cannot be taught in 45 minutes in college, are taught through Guru-Shishya parampara in this Academy. They also get deep knowledge of art & aesthetics along with syllabus.

Date : November 2024



Nootan Vidarbha Shikshan Mandal's

MAHILA MAHAVIDYALAYA, AMRAVATI

NAAC Accreditation Grade – B++ with CGPA 2.98

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC CALENDER 2023 – 2024

DEPARTMENT OF MUSIC

Akhil Bhartiya Gandharva Mandal

Exam Result – November-2023

Total Student	77
Present	70
Absent	07
Pass	68
Fail	02
Passing percentage	97.14%

Merit	23
First class	40
Second class	04
Third class	01
Total	68

	Vocal	Harmonium	Tabla
Praranbhik	31	01	04
Praveshika Pratham	18	00	04
Praveshika Purn	04	00	05
Madhyama Pratham	06	00	02
Madhyama Purn	01	00	01
Total	60	01	16

Exam	Total	Present	Absent	Pass	Fail	Merit	First	Second	Third
Praranbhik	36	31	05	31	00	14	17	00	00
Praveshika Pratham	22	21	01	21	00	08	13	00	00
Praveshika Purn	09	09	00	09	00	00	09	00	00
Madhyama Pratham	08	08	00	06	02	01	01	04	00
Madhyama Purn	02	01	01	01	00	00	00	00	01
	77	70	07	68	02	23	40	04	01


Smt. Anish J. Dao
 H.O.D. Dept. of Music
 Mahila Mahavidyalaya
 AMRAVATI


IQAC Co-ordinator
 Mahila Mahavidyalaya
 Amravati




Principal
 Mahila Mahavidyalaya
 Amravati



Akhil Bharatiya Gandharva Mahavidyalaya Mandal

Registrar's Office: Plot No. 5, Sector-9 A, Vashi, Navi Mumbai-400703.
Dy. Registrar's Office: Gandharva Niketan, Brahminpuri, Miraj-416410. Phone: 0233 2228126

Ref No: 6858

Date: 1 MAR 2024

To,

Centre Incharge,
Nutan Vidharbh Shikshan Mandal - Amaravati
Sri. Vivek L. Kant

Centre Code: 891

Dear Sir,

Please find enclosed herewith the following material of your Centre for exam session: **November-2023**

- 1 Result Sheets — 6
- 2 Marks Card — 70

Kindly Acknowledge.

Registrar
ABGMV Mandal



अखिल भारतीय गांधर्व महाविद्यालय मंडल, मुंबई

रजिस्ट्रेशन क्रमांक 1444/1946-47; F 150/1953
रजिस्ट्रार कार्यालय: गांधर्व निकेतन, ब्राह्मणपुरी, मिरज ४१६४१०, फॅक्स / फोन : (०२३३) २२२५२७/२२२८१२७

नवंबर 2023

केंद्र: Nutan Vidharbh Shikshan Mandal - Amaravati

केंद्र क्रमांक: 891

परीक्षार्थी क्र.	परिक्षार्थी का नाम	क्रियात्मक	लिखित	कुल	श्रेणी	विषय
		प्रारंभिक				
891-111	Manjiri Devendra Boke ✓ PRN: GMM-2023-73640	42		42	वि.योग्यता	Vocal
891-112	Swara Vishal Badar PRN: GMM-2023-74999	44		44	वि.योग्यता	Harmonium
891-113	Srushti Umesh Pathare ✓ PRN: GMM-2023-90947	43		43	वि.योग्यता	Vocal
891-114	Dnyaneshwari Atul Tayade ✓ PRN: GMM-2023-141806	42		42	वि.योग्यता	Vocal
891-115	Sairaj Shrikant Ugale PRN: GMM-2023-105166	33		33	प्रथम	Vocal
891-116	Arnav Amol Naiknaware PRN: GMM-2023-106062	39		39	प्रथम	Vocal
891-117	Prashabdi Satish Wankhade PRN: GMM-2023-112357	44		44	वि.योग्यता	Vocal
891-118	Alka Satish Wankhade PRN: GMM-2023-112520	43		43	वि.योग्यता	Vocal
891-119	Aditi Pravin Nage PRN: GMM-2023-113855	32		32	प्रथम	Vocal
891-1110	Purvi Kishor Sarkate PRN: GMM-2023-126550	A		0	अनुपस्थित	Vocal
891-1111	Pihul Pravin Gulhane PRN: GMM-2023-43182	37		37	प्रथम	Vocal
✓ 891-1112	Bhargavi Jayant Mehare PRN: GMM-2023-155042	42		42	वि.योग्यता	Vocal
✓ 891-1113	Shravani Ajay Girolkar PRN: GMM-2023-155084	39		39	प्रथम	Vocal
✓ 891-1114	Adishree Rajesh Gawali PRN: GMM-2023-155117	40		40	वि.योग्यता	Vocal
891-1115	Raghav Ajay Mahalley PRN: GMM-2023-130091	46		46	वि.योग्यता	Vocal
✓ 891-1116	Aaradhya Savatram Ramaghare PRN: GMM-2023-166819	37		37	प्रथम	Vocal



अखिल भारतीय गांधर्व महाविद्यालय मंडल, मुंबई

रजिस्ट्रेशन क्रमांक 1444/1946-47; F 150/1953
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नवंबर 2023

केंद्र: Nutan Vidharbh Shikshan Mandal - Amaravati

केंद्र क्रमांक: 891

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✓ 891-1117	Arhat Nitin Sonone PRN: GMM-2023-166917	36		36	प्रथम	Vocal
891-1118	Deepali Ulhas Raurale PRN: GMM-2023-100357	A		0	अनुपस्थित	Vocal
891-1119	Arpita Prafulla Shende PRN: GMM-2023-100141	A		0	अनुपस्थित	Vocal
891-1120	Vandana Sunil Wankhade PRN: GMM-2023-100004	A		0	अनुपस्थित	Vocal
✓ 891-1121	Nidhi Kalkal PRN: GMM-2023-167017	39		39	प्रथम	Vocal
891-1122	Medhansh Yogesh Gawande ✓ PRN: GMM-2023-65796	43		43	वि.योग्यता	Vocal
891-1123	Aradhya Roshan Mehare ✓ PRN: GMM-2023-122325	37		37	प्रथम	Vocal
891-1124	Devansh Yogesh Gawande ✓ PRN: GMM-2023-64633	41		41	वि.योग्यता	Vocal
○ 891-1125	Smayan Pankaj Dhakulkar PRN: GMM-2023-165255	39		39	प्रथम	Vocal
○ 891-1126	Advika Pankaj Dhakulkar PRN: GMM-2023-165423	34		34	प्रथम	Vocal
891-1127	Anvi Om Dugad ✓ PRN: GMM-2023-152364	35		35	प्रथम	Vocal
891-1128	Abhir Vijay Punse ✓ PRN: GMM-2023-148076	39		39	प्रथम	Vocal
891-1129	Meena Rajkumar Surve ✓ PRN: GMM-2023-153303	A		0	अनुपस्थित	Vocal
891-1130	Shalvee Manish Chaudhari ✓ PRN: GMM-2023-148099	42		42	वि.योग्यता	Vocal
891-1131	Sushila Sahadevrao Patil ✓ PRN: GMM-2023-163452	42		42	वि.योग्यता	Vocal
891-1132	Pratyush Sagar Deoghare PRN: GMM-2022-88540	33		33	प्रथम	Tabla



अखिल भारतीय गांधर्व महाविद्यालय मंडल, मुंबई

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नवंबर 2023

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891-1133	Yash Subhash Tayade PRN: GMM-2023-130490	32		32	प्रथम	Tabla
891-1134	Rasika Harinarayan Bhaisane PRN: GMM-2023-178763	31		31	प्रथम	Tabla
✓ 891-1135	Unnati Rajesh Nistane PRN: GMM-2023-170284	30		30	प्रथम	Tabla
891-1136	Rajani Murlidhar Dabhade PRN: GMM-2023-74801	43		43	वि.योग्यता	Vocal

वि. योग्यता

रजिस्ट्रार
अ. भा. गां. म. वि. मंडल



अखिल भारतीय गांधर्व महाविद्यालय मंडल, मुंबई

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		प्रवेशिका प्रथम				
✓ 891-121	Kaustav Ravindra Wankhade PRN: GMM-2022-83986	51		51	प्रथम	Vocal
891-122	Sunita Lakshman Wankhade PRN: GMM-2023-178643	53		53	प्रथम	Vocal
891-123	Kabir Gopal Salodkar ✓ PRN: GMM-2022-90230	64		64	वि.योग्यता	Vocal
891-124	Shyamsundar Sukhadeorao ✓ Dhande PRN: GMM-2023-179326	58		58	प्रथम	Vocal
891-125	Aanandi Shyamsunder Dhande ✓ PRN: GMM-2019-427411	59		59	प्रथम	Vocal
891-126	Kushal Ankush Dalvi PRN: GMM-2022-137547	62		62	वि.योग्यता	Vocal
891-127	Madhura Umesh Nikam PRN: GMM-2022-93096	64		64	वि.योग्यता	Vocal
891-128	Usha Rameshwar Shende PRN: GMM-2022-132380	57		57	प्रथम	Vocal
891-129	Sachchidanand Pradip Jichkar PRN: GMM-2022-127428	67		67	वि.योग्यता	Vocal
891-1210	Palak Pravin Gulhane PRN: GMM-2020-320716	53		53	प्रथम	Vocal
891-1211	Dhanishtha Amol Pimpalte PRN: GMM-2022-30376	52		52	प्रथम	Vocal
891-1212	Aditi Nilesh Mahanag ✓ PRN: GMM-2022-130727	56		56	प्रथम	Vocal
891-1213	Parth Raman Bonde PRN: GMM-2022-133133	A		0	अनुपस्थित	Vocal
○ 891-1214	Sharanya Sameer Chaudhari PRN: GMM-2022-91110	56		56	प्रथम	Vocal
○ 891-1215	Indrayani Shyamkant Maske PRN: GMM-2022-53536	62		62	वि.योग्यता	Vocal



अखिल भारतीय गांधर्व महाविद्यालय मंडल, मुंबई

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○ 891-1216	Nayra Ayush Bajaj PRN: GMM-2022-91226	54		54	प्रथम	Vocal
○ 891-1217	Shreyal Niraj Sawai PRN: GMM-2022-50520	62		62	वि.योग्यता	Vocal
891-1218	Manasvi Sanjay Darvekar PRN: GMM-2022-92737	60		60	वि.योग्यता	Vocal
891-1219	Shreesh Mangesh Kitukale PRN: GMM-2020-115821	46		46	प्रथम	Tabla
891-1220	Vijay Shrikrushnarao Bhajpale ✓ PRN: GMM-2022-126880	55		55	प्रथम	Tabla
891-1221	Spandan Vijay Bhajpale ✓ PRN: GMM-2022-126935	58		58	प्रथम	Tabla
891-1222	Varad Sanjay Mahalley ✓ PRN: GMM-2021-70700	62		62	वि.योग्यता	Tabla
प्रवेशिका पूर्ण						
891-131	Pragati Manikprabhu Nagarale ✕ PRN: GMM-2023-74648	40	41	81	प्रथम	Vocal
891-132	Shreyash Umesh Rajurkar PRN: GMM-2021-108933	64	29	93	प्रथम	Vocal
891-133	Siddhi Sunil Thakare PRN: GMM-2022-131246	48	33	81	प्रथम	Vocal
891-134	Savita Laxman Meshram PRN: GMM-2023-179517	56	40	96	प्रथम	Vocal
891-135	Satvik Pramod Sonar PRN: GMM-2023-63325	35	45	80	प्रथम	Tabla
891-136	Sanjay Dadarao Dhande ✓ PRN: GMM-2023-79635	34	46	80	प्रथम	Tabla
891-137	Anway Gajendra Hingankar PRN: GMM-2022-89092	37	44	81	प्रथम	Tabla
891-138	Malhar Shyam Nikam PRN: GMM-2020-117830	33	46	79	प्रथम	Tabla
891-139	Suparna Sudheer Acharya PRN: GMM-2022-121220	36	44	80	प्रथम	Tabla



अखिल भारतीय गांधर्व महाविद्यालय मंडल, मुंबई

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मध्यमा प्रथम						
891-141	Amarjit Someshwar Wankhade PRN: GMM-2022-122414	99	65	164	वि.योग्यता	Vocal
891-142	Swara Sunil Deshmukh PRN: GMM-2021-74958	61	47	108	द्वितीय	Vocal
891-143	Adhishri Prataprao Jayale PRN: GMM-2020-112649	63	56	119	द्वितीय	Vocal
891-144	Trunal Vijayrao Thakare PRN: GMM-2022-122409	91	59	150	प्रथम	Vocal
891-145	Nishad Surendra Ramekar PRN: GMM-2020-113976	51	23*	74	अनुत्तीर्ण *	Vocal
891-146	Rutuja Baburao Ambhore PRN: GMM-2021-112640	41*	64	105	अनुत्तीर्ण *	Vocal
891-147	Chinmay Dnyeshwar Pare PRN: GMM-2019-75534	55	39	94	द्वितीय	Tabla
891-148	Chetan Rajendra Khapare PRN: GMM-2023-172554	52	44	96	द्वितीय	Tabla
मध्यमा पूर्ण						
891-151	Akash Ramdas Tavide PRN: GMM-2018-127776	A	A	0	अनुपस्थित	Vocal
891-152	Vedant Dilip Muley PRN: GMM-2019-78924	63	39	102	तृतीय	Tabla

रजिस्ट्रार
अ. भा. गां. म. वि. मंडल

DEPARTMENT OF HOME ECONOMICS
Syllabus

Course Name: Event Décor

Type: Certificate

Credits: 02

Contact Hours: 30

Maximum Marks: 100

OBJECTIVES:-

1. To give formal instructions and training to students to be start their small endeavor
2. To gain technical proficiency to grow and excel in the field of Event Décor
3. To promote entrepreneurship skill among the students.

Course Content:

1. Introduction

- 1.1 Introduction to Event Decorator
- 1.2 Choosing a creative business name and creating a brand name
- 1.3 Making a comprehensive business plan
- 1.4 Training and experience

2. Event Décor

- 1.1 Wedding
- 1.2 Corporate Events
- 1.3 Parties, festivals and cultural events
- 1.4 Working with a theme

3. Materials

- 1.1 Drapes, Table Linen, Chair Covers
- 1.2 Lights
- 1.3 Centerpiece
- 1.4 Props and floral arrangements.

4. Marketing

- 1.1 How to spread the business
- 1.2 Getting Referrals
- 1.3 Remaining Relevant

Nootan Vidarbha Shikshan Mandal's
MAHILA MAHAVIDYALAYA, AMRAVATI
NAAC Accreditation Grade – ++ B with CGPA 2.98
ACTIVITY REPORT



2.3.1 Student centric methods- Participative learning used for enhancing learning experiences (20)

Department: **Home –economics**

Date: 04.10.2024 to 25.10.2023

Type of Activity: **Entrepreneurship**

Name of the Activity: Certificate Course in Event Decore

Objectives of the Activity:

- * To encourage participants to learn and apply the techniques of décor for various events.
- * To introduce the materials and technique of creating attractive décor for different events such as birthday, festive, marriages etc.
- *The idea enabled participants to express their imagination through surface mediums and distinguish patterns and colors

Number of participants/ beneficiaries:
25

Outcome:

- * The activity helped the participants to know about the knowledge of creating innovative décor ideas for different events.
- * This workshop equipped participants with the skills needed to apply to create designs, mood boards, techniques to decoration, use of color scheme and using available materials.
- *The workshop created awareness amongst the participants the use of the art for self-employment



Participants involved in group activity

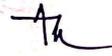




Nootan Vidarbha Shikshan Mandal's
MAHILA MAHAVIDYALAYA, AMRAVATI
 DEPARTMENT OF HOME ECONOMICS
CERTIFICATE COURSE

Date : 04.10.2023 to 25.10.2023
 Subject: Event Decor

Sr.No.	Name of The Student	16.10.23	17.10.23	18.10.23	19.10.23	20.10.23	21.10.23	23.10.23	25.10.23
1.	Archy Suchini Manjira	Am							
2.	Gayatri Kailas Marjarae	Am							
3.	Komal S. Saurise	Saurise	Saurise	Saurise	Saurise	Saurise	Saurise	Saurise	Saurise
4.	Nisha G. Yadao	N.S.Yadao							
5.	Dhyaneshwari V. Wadurkar	D.V.Wadurkar							
6.	Pooj Subhash Pachare	Pachare	Pachare	Pachare	Pachare	Pachare	Pachare	Pachare	Pachare
7.	Kajal. Govind. Gupta	Kajal							
8.	Kashish Govind Gupta	Kashish							
9.	Rohini Santosh Salunke	Rohini							
10.	Vidhi Shekhar Kucheria	V.S.Kucheria							
11.	Sakshi S. Akate	Akate	Akate	Akate	Akate	Akate	Akate	Akate	Akate
12.	Sakshi S. Mahalle	Mahalle	Mahalle	Mahalle	Mahalle	Mahalle	Mahalle	Mahalle	Mahalle
13.	Pakhi A. Dinkar	Pakhi							
14.	Shizeen Y. Pathan	Pathan	Pathan	Pathan	Pathan	Pathan	Pathan	Pathan	Pathan
15.	Khushuma A. Shaikh	Khu.Shaikh							
16.	Aalya Tabassum Shaikh	Aalya-T.							
17.	Nisha Nilesh Lonche	N	N	N	N	N	N	N	N
18.	Anjali Vilasrao Tayade	Anjali T.							
19.	Shubhangi S. Thombake	Thombake	Thombake	Thombake	Thombake	Thombake	Thombake	Thombake	Thombake
20.	Shweta G. Kulkarni	Shweta							
21.	Pankaji S. Bhalerao	Bhalerao	Bhalerao	Bhalerao	Bhalerao	Bhalerao	Bhalerao	Bhalerao	Bhalerao
22.	Sandhya D. Ghode	Sandhya							
23.	tanvi Kulkare	Kulkare	Kulkare	Kulkare	Kulkare	Kulkare	Kulkare	Kulkare	Kulkare
24.	ARJondhale	ARJondhale	ARJondhale	ARJondhale	ARJondhale	ARJondhale	ARJondhale	ARJondhale	ARJondhale
25.	B.S. Zakaede	B.Karade							


PRINCIPAL
MAHILA MAHAVIDYALAYA
AMRAVATI.



NOOTAN VIDARBHA SHIKSHAN MANDAL'S
MAHILA MAHAVIDYALAYA, AMRAVATI.
DEPARTMENT OF HOME ECONOMICS
CERTIFICATE

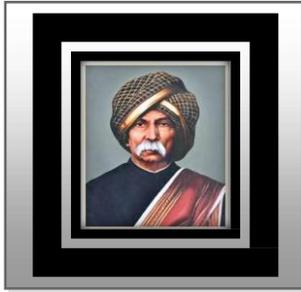
This is to certify that **Ku. Komal S. Sairise** of **B.A. Part I** has successfully completed the **Certificate Course** in **Event Décor** conducted from **04.10.2024 to 25.10.2023** and succeeded with grade **'A'**.

Head of the Department

Bulasnik
Head of Home Economics Dept.,
Mahila Mahavidyalaya,
Amravati

Principal

[Signature]
Principal
Mahila Mahavidyalaya
Amravati



**Nootan Vidarbha Shikshan Mandal's
Mahila Mahavidyalaya, Jog Chowk, Amravati**
NAAC Accreditation Grade-B++ with CGPA 2.98
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Department of English
**Name of the Activity: Certificate course in
Communication Skills in English**



Aims and Objectives:

1. To acquire proficiency in English language.
2. To develop confidence to express oneself correctly.
3. To train the students in soft skills.

Report of the activity:

The students of Vidarbha region are lagging behind in English speaking as a result of which they are unable to grab the opportunities of Jobs. Therefore, the Dept. of English, decided to conduct the professional course 'Certificate Course in Communicative Skills in English' in the Academic Session of 2023-24. This course was specially designed for the UG students. Communication is very important for all human beings, because no one can survive without communication. Communication skills are the part of spoken and written communication. This course provides opportunities for students and motivates them to improve their pronunciation, intonation, proficiency, vocabulary. Even the students who are aspiring for job, placements are getting benefitted by this course. The course was run for 32 hours from 1st March to 15th April, 2024. After the completion of this course, examination was conducted and the successful students were given certificates.

Number of students participated: 70

Outcome:

1. Students learnt how to employ communicationskills to improve interpersonal relationships.
2. Students recognized and understood the meaning of targeted grammaticalstructures in written form.
3. Increased students' comprehension level and self-confidence.
4. Students understood how to write formal and informal letters, notes, etc.


Prof. Jayvánt N. Parate
Head of the Dept. English
Mahila Mahavidyalaya
Jog Chowk, Amravati


IQAC Co-ordinator
Mahila Mahavidyalaya
Amravati


Principal
Mahila Mahavidyalaya
Amravati



Mahila Mahavidyalaya Amravati
2023-24
Department of English
Certificate course in communication skills in English

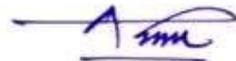
Syllabus

Following topics are covered under syllabus.

- 1) Noun
- 2) Pronoun
- 3) Tense
- 4) Type of sentences
- 5) Change the voice
- 6) Articles
- 7) Question tag
- 8) Direct indirect speech
- 9) Type of sentences
- 10) Clauses


Prof. Jayvant N. Parate
Head of the Dept. English
Mahila Mahavidyalaya
Jog Chowk, Amravati


IQAC Co-ordinator
Mahila Mahavidyalaya
Amravati


Principal
Mahila Mahavidyalaya
Amravati



Mahila Mahavidyalaya, Amravati
2023-2024
Certificate Course in Communication Skills in English
Question Paper

Time: 2 hours

marks: 50

All questions are compulsory.

Q1) Identify tense of the sentence (10 marks)

- 1) The sun rises in the East.
- 2) She has finished her work.
- 3) They are playing cricket.
- 4) They will have built the bridge by 2002.
- 5) She was singing a song.
- 6) I wrote a letter.
- 7) I shall come tomorrow.
- 8) I shall be writing a letter.
- 9) Ram has been playing since afternoon.
- 10) When I saw her, she had been cooking food since morning.

Q2) Choose the correct article to fill in the blank.(a,an,the) (10 marks)

- 1) He is.....painter of the day.
- 2) Albert was..... European genius.
- 3) She has..... new television set.
- 4) He goes to.... University every morning.
- 5) He is..... University scholar.
- 6)Men in white shirt is my father.
- 7) I want to become..... actor.
- 8) The cow is..... useful animal.
- 9) Which is..... longest river in India?
- 10) This is..... orange.

Q3) Change the active voice into passive voice. (10 marks)

- 1) They educated 250 students.
- 2) The government gave my father a jeep.
- 3) The narrated the whole story.
- 4) Park the Jeep in our house.
- 5) Car and buses followed the air.
- 6) They asked him about his favorite books.
- 7) The government forced him.

- 8) Shiva made a bold plan.
- 9) The jungle is the station.
- 10) We generate our own environment.

Q4) Change the following sentence direct into indirect speech. (10 marks)

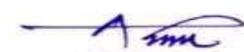
- 1) He said to him, "Is not your name Ahmed?"
- 2) She said, "come on."
- 3) He told me, "good morning."
- 4) Raju says, "Today is Monday."
- 5) Manu said "I am very busy now."
- 6) He said, "The sun rises in the East."
- 7) Father said to his sons, "please don't make any noise."
- 8) Dennis asked, "Have we lost him?"
- 9) He reflected, "How lucky I am!"
- 10) He said, "let's go to play."

Q5) Add a question tag to the following sentence. (10 marks)

- 1) Imagination is everything.....
- 2) I can not say...
- 3) I am here,....
- 4) Planting is no work for princes
- 5) The prince saw them.....
- 6) She was happy to come,....
- 7) She is right....
- 8) He was very happy....
- 9) They love all kinds of games and sports....
- 10) They can't do that...


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Department of English

NOTICE

All the students of the college are hereby informed that the Department of English is conducting a Certificate course in **Communication Skills in English** in the college from 10/10/2022 onwards in this academic year. The interested students who are seeking their UG degree in the institution should contact Prof. S.A.Joshi Department of English on or before 08/10/2022.

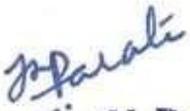
Date: 03/10/2022

Course Co- coordinator



Principal

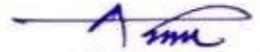
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Certificate course in Communication Skills in English
CERTIFICATE

This is to certify that

Laxmi Ramu Panchariya has
successfully completed 6 months Certificate course in Communication Skills in
English Organized by Department of English, Mahila Mahavidyalaya,
Amravati., in the academic session 2022-2023.

Joshi
Coordinator

Parate
H.O.D. Dept.of English

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Prof. Jayvānt N. Parate
Head of the Dept. English
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38

50

Mahila Mahavidyalaya Amravati
2023-2024

Diploma Course in Communication
Skills in English.

Name :- Gayatri R. Chavan.

Q.1) Identify tense of the sentence.

Ans 1) Present Tense

2) Present Perfect Tense

3) Present continuous Tense

4) Future Perfect Tense

5) Past continuous Tense

6) Past Tense

7) Future Tense

8) Future continuous Tense

9) Present Perfect continuous Tense

10) Past Perfect continuous Tense

Q.2) Choose the correct article to fill
in the blank.

Ans 1) the

2) a

3) the

4) the

5) a

6) the

7) can

8) can

9) the

10) can

Q.3) Change the active voice into passive voice.

Ans:-

1) 250 students were educated by them.

2) A jeep was given to my father by the government.

3) The whole story was narrated by them.

4) The jeep was parked in our house by them.

5) The river is polluted by cars and buses.

6) He was asked about his favourite books by them.

7) He was forced by the government.

8) A bold plan was made by Shiva.

9) The station was hidden by the jungle.

10) Our own environment is generated by us.

Q4) Change the following sentence direct into indirect speech.

Ans:-

- 1) He enquired whether his name was Ahmed.
- 2) She asked them to come on.
- 3) He wished me a good morning.
- 4) Raju says that today is Monday.
- 5) Manu said that he was very busy then.
- 6) He said that the sun rises in the East.
- 7) Father requested his son not to make any noise.
- 8) Dennis asked if they had lost him.
- 9) He reflected that he was very lucky.
- 10) He suggested that they should go to play.

56	Sakshi A. Meshram	S.A.Mesh													
57	Bhagyashri A. Thorat	B.Thorat													
58	Amisha A. Gulhare	A.Gulhare													
59	Pratiksha N. Lokhande	P.N.Lokh													
60	Nikita V. Wadurkar	N.V.Wadur													
61	Gayatri R. Chavan	G.R.Chavan													
62	Vaishnavi V. Gujar	V.V.Gujar													
63	Reva M. Pethkar	R.M.Pethkar													
64	Khushi M. Sharma	K.M.Sharma													
65	Namrata R. Nehal	N.R.Nehal													
66	Divya V. Vaidhaywar	D.V.Vaidhaywar													
67	Sushma G. Gawai	S.G.Gawai													
68	Usha R. Kadam	U.R.Kadam													
69	Shivani N. Ingale	S.N.Ingale													
70	Seadhia K. Dhongade	S.K.Dhongade													

J. Parate
Prof. Jayvant N. Parate
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MAHILA MAHAVIDYALAYA, AMRAVATI
NAAC Accreditation Grade – B++ with CGPA 2.98
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACTIVITY REPORT THEME



DEPARTMENT OF HISTORY

Certificate Course on: Basics of Travel & Tourism

Introduction: -

On 01 September to 15 October 2023, Certificate Course on: Basics of Travel & Tourism was organized by History and Geography Department.

Objective: -

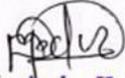
- 1) To creating a basic understanding on the nature of Tourism business,
- 2) To enable the students to understand the growth and development tourism industry.
- 3) To create self-employment

Details Report: - Students may learn about tourism business and management, they understand the basic knowledge of tourism industry. As well as they studies employment marketing principles, human resources, project management, sustainability, cross-cultural understanding, and much more with a degree in travel and tourism management. The information and skills learned in the curriculum are crucial and helpful for a wide range of opportunity in this field.

Outcomes: -

- 1) They understand the concept of tourism.
- 2) They examine the various aspects and organizations related to Tourism.
- 3) They Understand To identify career opportunities in Tourism.
- 4) The Confidence developed in the students.

Participants- 97


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MAHILA MAHAVIDYALAYA AMRAVATI
DEPARTMENT OF HISTORY
Academic year 2023-24
Certificate course on “Basics of Travel and tourism”
Syllabus

Unit 1: Introduction of Tourism

1. Definition, nature and scope of tourism
2. Factors of tourism
3. Importance of tourism

Unit 2: Types of Tourism

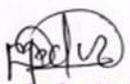
1. Geographical Tourism
2. Historical Tourism
3. Cultural Tourism
4. Religious Tourism
5. Adventurous Tourism

Unit 3: Tourism as Industry

1. Tourism marketing
2. Function of tourism marketing
3. Tourist product
4. Development of infrastructure facility

Unit 4: Tourism Planning and Management

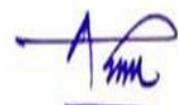
1. Tourism planning at international and national level
2. Tourism planning at regional level
3. Tourism planning at local level



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ORGANIZED BY
CERTIFICATE COURSE ON
'BASICS OF TRAVEL AND TOURISM'
(1 SEPTEMBER TO 15 OCTOBER 2023)
ACADEMIC YEAR 2023-24
(REGISTRATION FORM)



NAME OF CERTIFICATE COURSE: -- 'BASICS OF TRAVEL AND TOURISM'

FULL NAME: -- Ku. Khushi Manish Sharma.

CLASS: -- B.A Part IInd SEM -- IV

DATE OF BIRTH: -- 02-09-2003

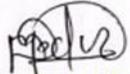
ADDRESS: -- Kisan Nigate no. 2, near old Bypass.

MOBILE. NO (WHATS APP): -- 830871798 MOBILE. NO (HOME):-- 9028601865

EMAIL -ID-- Ksharma32951@gmail.com.

DATE - 9-3-24/23

Khushi
STUDENT SIGNATURE

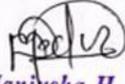

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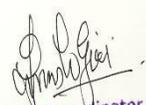

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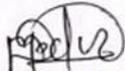
Sr.No	Student Name	Class	1/9/23	2/9/23	4/9/23	5/9/23	6/9/23	7/9/23	8/9/23	11/9/23	12/9/23	13/9/23	14/9/23	15/9/23	16/9/23	18/9/23	19/9/23	20/10/23
1	Shreya Gajanrao Shilvant	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Samiksha Namdev Thakare	BA I		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Monika Gulabrao Sarse	BA I	✓		✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Maithali Gokul Khadse	BA I		✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Samiksha Ghanshyam Vijaykar	BA I	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Ashwini Ramesh Jondhale	BA I		✓	✓	✓		✓	✓	✓		✓	✓	✓	✓	✓	✓	✓
7	Renuka Sharadsing Thakur	BA I	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓
8	Dnyaneshwari Ashok Ganeshkar	BA I	✓		✓	✓		✓										
9	Prakruti Sanjay Bhalerao	BA I	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Priti Sanghapal Raut	BA I	✓	✓	✓		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓
11	Shweta Mahendra Athawale	BA I	✓	✓		✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
12	Sakshi Santosh Athawale	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
13	Rohini Santosh Solanke	BA I	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓
14	Apurva Rajesh Barade	BA I	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
15	Kashish Gajanrao Gawali	BA I	✓	✓		✓	✓	✓	✓		✓	✓	✓		✓	✓	✓	✓
16	Simaran Mukaddarkha Pathan	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
17	Sakshi Ramesh Bagalle	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
18	Natasha Rakesh Meshram	BA I	✓		✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	✓	✓
19	Shweta Kisanappa Ganjiwale	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
20	Rina Dilip Tayde	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
21	Payal Pramod Shende	BA I	✓		✓		✓	✓		✓	✓	✓	✓	✓	✓	✓		✓
22	Nagama Parwin Taher Shekh	BA I	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

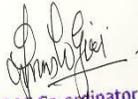

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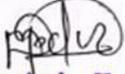
55	Yogini Janrao Dehale	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
56	Dipali Wasudeorao Parise	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
57	Nita Mohan Chavhan	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
58	Pradnya Samadhan Tayde	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
59	Payal Naresh Umekar	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
60	Nilima Uttam Parise	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
61	Rutika Nagesh Wankhade	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
62	Aarati Manohar Kamdi	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
63	Devyani Vinod Kore	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
64	Akanksha Amrut Tayde	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
65	Priti Ranju Raut	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
66	Pratiksha Dhanraj Wasnik	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
67	Shraddha Mahendra Wasnik	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
68	Ashwini Gajanan Bharati	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
69	Vaishali Chandu Sharma	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
70	Shruti Ganesh Kashikar	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
71	Kanchan Vilasrao Shinde	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
72	Achal Gopal Parise	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
73	Sanjana Raju Tayde	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
74	Pranali Pramodrao Darwalkar	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
75	Shital Naresh Chaudhari	BA II	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
76	Manjusha Chandrashekar Patil	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
77	-Archana Shankar Jayaswal	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
78	Akansha Kishor Take	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
79	Anusaya Atmaram Sargar	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
80	Gayatri Sureshrao Bhagadkar	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
81	Sneha Umesh Gaikwad	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
82	Anushri Bhaskarrao Jambhule	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
83	Puja Dipakrao Jagtap	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
84	Bhakti Vinod Jondhale	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
85	Mayuri Sanjay Thakare	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
86	Payal Gajanan Gawai	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓


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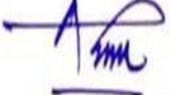

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87	Rohini Rajesh Surve	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
88	Bhavika Dnyaneshwar Dhurve	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
89	Trupti Keshav Pinjarkar	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
90	Diksha Wasudeorao Naik	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
91	Bhavika Prakash Mange	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
92	Vanashri Pravinrao Rangari	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
93	Nikita Prakash Sawale	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
94	Sejal Sunil Bijwe	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
95	Kalyani Anil Dhoke	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
96	Guddi Kailash Thorat	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
97	Sakshi Sharad Hingurkar	BA III	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓


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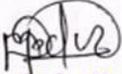

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MAHILA MAHAVIDYALAYA, AMRAVATI
 GEOGRAPHY AND HISTORY DEPARTMENT
 ORGANIZED BY
 CERTIFICATE COURSE ON
'BASICS OF TRAVEL AND TOURISM'
 (1 SEPTEMBER TO 15 OCTOBER 2023)

ACADEMIC YEAR 2023-24

Sr.No	Student Name	Class	21/9/23	22/9/23	23/9/23	25/9/23	26/9/23	27/9	28/9	30/9	31/10	4/10	5/10	6/10	7/10	9/10	10/10	11/10
1	Shreya Gajananrao Shilvant	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Samiksha Namdev Thakare	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Monika Gulabrao Sarse	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Maithali Gokul Khadse	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Samiksha Ghanshyam Vijaykar	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Ashwini Ramesh Jondhale	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Renuka Sharadsing Thakur	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Dnyaneshwari Ashok Ganeshkar	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9	Prakruti Sanjay Bhalerao	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Priti Sanghapal Raut	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
11	Shweta Mahendra Athawale	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
12	Sakshi Santosh Athawale	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
13	Rohini Santosh Solanke	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14	Apurva Rajesh Barade	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
15	Kashish Gajananrao Gawali	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
16	Simaran Mukaddarkha Pathan	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
17	Sakshi Ramesh Bagalle	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
18	Natasha Rakesh Meshram	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19	Shweta Kisanappa Ganjiwale	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
20	Rina Dilip Tayde	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
21	Payal Pramod Shende	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
22	Nagama Parwin Taher Shekh	BA I	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓


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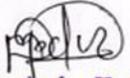
Mahila Mahavidyalaya Amravati
Certificate course Examination - 2023-24
"Basics of Travel and tourism"

Time : 1 hour

Marks - 50

सूचना : सर्व प्रश्नांना समान गुण .

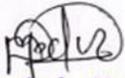
- 1) ----- पर्यटनामध्ये लोक देशामध्ये प्रवास करतात
A. देशांतर्गत पर्यटन B. आंतरराष्ट्रीय पर्यटन C. अंतर्देशीय पर्यटन D. बाह्य पर्यटन
- 2) भारतातील आंतरराष्ट्रीय पर्यटनाचा पीक सीझन-----हा आहे.
A. ऑक्टोबर ते फेब्रुवारी B. फेब्रुवारी ते मार्च C. ऑक्टोबर ते मार्च D. एप्रिल ते सप्टेंबर
- 3) दिलेल्या देशात सामूहिक निवासस्थानात किमान एक रात्र कोण राहतो
A. अभ्यागत B. सहल करणारा C. पर्यटक D. यापैकी काहीही नाही
- 4) २०१५ मध्ये राष्ट्रीय पर्यटन धोरण जाहीर करण्यात आले
A. 1980 B. 1982 C. 1985 D. 1990
- 5) पहिला भारतीय पर्यटन दिवस --- रोजी साजरा करण्यात आला.
A. 20 मार्च 1990 B. 15 सप्टेंबर 1988 C. 25 जानेवारी 1948 D. ३० मे १९८१
- 6) पर्यटन मंत्रालय ----- यांच्या नेतृत्वाखाली आहे.
A. अध्यक्ष B. पंतप्रधान C. मुख्य मंत्री D. केंद्रीय पर्यटन मंत्री
- 7) सर्वसमावेशक दूरचे संस्थापक कोण होते
A. थॉमस कुक B. डेनिस C. राईट ब्रदर्स D. यापैकी काहीही नाही
- 8) भारताला पहिली एअरलाइन मिळाली
A. एअर इंडिया B. इंडिगो C. वडील आणि मुलगे D. यापैकी काहीही नाही
- 9) ----- म्हणजे एका देशातून दुसऱ्या देशात पर्यटन
A. आंतरराष्ट्रीय पर्यटन B. अंतर्गत पर्यटन C. बाह्य पर्यटन D. आंतरप्रादेशिक पर्यटन
- 10) देशात कमीत कमी २४ तास राहणाऱ्या अभ्यागतांना बोलावले जाते-----
A. अभ्यागत B. सहल करणारा C. पर्यटक D. यापैकी काहीही नाही
- 11) इको-टुरिझम या नावानेही ओळखले जाते
A. स्वयंसेवक पर्यटन B. जबाबदार पर्यटन C. नैसर्गिक पर्यटन D. तीर्थक्षेत्र पर्यटन
- 12) खालीलपैकी कोणते राष्ट्रीय उद्यान नाही?

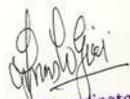

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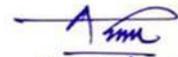

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- A. काशीरंगा B. गिर C. यापैकी नाही D. पारंबीकुलम
- 13) 'हजार मंदिरांची सुवर्णनगरी' म्हणून कोणते ठिकाण ओळखले जाते?
A. कन्याकुमारी B. महाबलीपुरम C. कांचीपुरम D. कोनारक
- 14) मध्य प्रदेशातील कोणते शहर कुंभमेळ्याशी संबंधित आहे?
A. भोपाळ B. इंदूर C. ग्वाल्हेर D. उज्जैन
- 15) पहिल्या महायुद्धात शहीद झालेल्या 90,000 भारतीय सैनिकांच्या स्मरणार्थ कोणते गेट बांधण्यात आले?
A. गेटवे ऑफ इंडिया, मुंबई B. इंडिया गेट, नवी दिल्ली
C. बुलंद दरवाजा, फतेहपूर सिक्री D. चारमिनार, हैदराबाद
- 16) महाराष्ट्रात छत्रपती शिवाजी महाराजांची संबंधित असणाऱ्या किल्ल्यावर दुर्गभ्रमण यात्रा कोण आयोजित करित असत?
A. गोपाळ निळकंठ दांडेकर B. राजाभाऊ पुरंदरे C. श्यामा भाऊ D. यापैकी नाही
- 17) कोंढाणा या किल्ल्याचे नामांतर कोणत्या नावाने झाले?
A. सिंहगड B. रायगड C. शिवनेरी D. पुरंदर
- 18) शिवरायांचे बालपण कोणत्या महालात गेले?
A. लाल महाल B. शनिवार वाडा C. शिवनेरी D. रायगड
- 19) राजगड हा किल्ला पुण्यापासून गुंजवणी या गावात किती किलोमीटर अंतरावर आहे?
A. ४० किलोमीटर B. ५० किलोमीटर C. ७५ किलोमीटर D. ८५ किलोमीटर
- 20) छत्रपती संभाजी महाराजांचा जन्म कोणत्या किल्ल्यावर झाला?
A. पुरंदर B. बज्रगड C. तोरणा D. सिंहगड
- 21) छत्रपती शिवाजी महाराजांचा जन्म कोणत्या किल्ल्यावर झाला?
A. शिवनेरी B. राजगड C. रायगड D. सिंहगड
- 22) वडू - बुदुक येथे कोणाची समाधी आहे?
A. शिवाजी महाराज B. संभाजी महाराज C. राजाराम D. जिजाबाई
- 23) शनिवार वाडा कोणी बांधला?
A. पहिला बाजीराव पेशवा B. नानासाहेब पेशवे C. माधवराव पेशवे D. यापैकी नाही
- 24) खालीलपैकी कोणता साहसी पर्यटनाचा भाग आहे?
A. पोहणे B. गोलंदाजी C. बंजी जंपिंग D. बुद्धिबळ
- 25) मलबार किनाऱ्याजवळ असलेल्या बेटांच्या समूहाला _____ म्हणतात
A. लक्षद्वीप बेटे B. अंदमान बेटे C. निकोबार बेटे D. दीव बेटे


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Certificate course Examination - 2023-24
"Basics of Travel and tourism"

Answer sheet

Name of student	Class	Obtained marks
Snehal Vinod Wange	B.A II year	36/50

02 1) ----- पर्यटनामध्ये लोक देशामध्ये प्रवास करतात

Ans- A

2) भारतातील आंतरराष्ट्रीय पर्यटनाचा पीक सीझन-----हा आहे.

Ans- B

3) दिलेल्या देशात सामूहिक निवासस्थानात किमान एक रात्र कोण राहतो

Ans- A

4) २०१५ मध्ये राष्ट्रीय पर्यटन धोरण जाहीर करण्यात आले

Ans- B

5) पहिला भारतीय पर्यटन दिवस --- रोजी साजरा करण्यात आला.

Ans- C

6) पर्यटन मंत्रालय ----- यांच्या नेतृत्वाखाली आहे.

Ans- D

7) सर्वसमावेशक दूरचे संस्थापक कोण होते

Ans- A

8) भारताला पहिली एअरलाइन मिळाली

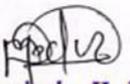
Ans- C

9) 9) ----- म्हणजे एका देशातून दुसऱ्या देशात पर्यटन

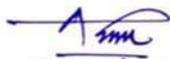
Ans- B

10) देशात कमीत कमी २४ तास राहणाऱ्या अभ्यागतांना बोलावले जाते-----

Ans- B

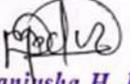

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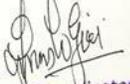

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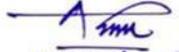

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- 02 11) इको-टुरिझम या नावानेही ओळखले जाते
Ans- C
- 02 12) खालीलपैकी कोणते राष्ट्रीय उद्यान नाही?
Ans- D
- 02 13) 'हजार मंदिरांची सुवर्णनगरी' म्हणून कोणते ठिकाण ओळखले जाते?
Ans- C
- 02 14) मध्य प्रदेशातील कोणते शहर कुभमेळयाशी संबंधित आहे?
Ans- D
- 2-10 15) पहिल्या महायुद्धात शहीद झालेल्या 90,000 भारतीय सैनिकांच्या स्मरणार्थ कोणते गेट बांधण्यात आले?
Ans- A
- 02 16) महाराष्ट्रात छत्रपती शिवाजी महाराजांची संबंधित असणाऱ्या किल्ल्यावर दुर्गभ्रमण यात्रा कोण आयोजित करित असत?
Ans- A
- 02 17) कोंडाणा या किल्ल्याचे नामांतर कोणत्या नावाने झाले?
Ans- A
- 02 18) शिवरायांचे बालपण कोणत्या महालात गेले?
Ans- C
- 02 19) राजगड हा किल्ला पुण्यापासून गुंजवणी या गावात किती किलोमीटर अंतरावर आहे?
Ans- D
- 02 20) छत्रपती संभाजी महाराजांचा जन्म कोणत्या किल्ल्यावर झाला?
Ans- A
- 02 21) छत्रपती शिवाजी महाराजांचा जन्म कोणत्या किल्ल्यावर झाला?
Ans- A
- 02 22) बडू - बुढक येथे कोणाची समाधी आहे?
Ans- B
- 02 23) शनिवार वाडा कोणी बांधला?
Ans- A
- 24) खालीलपैकी कोणता साहसी पर्यटनाचा भाग आहे?
Ans- A
- 25) मलबार किनाऱ्याजवळ असलेल्या बेटांच्या समूहाला _____ म्हणतात
Ans- C

S.V. Wange


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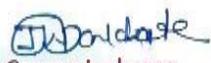
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Certificate

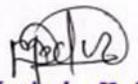
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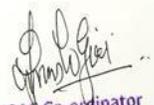
This is to certify that
Ku. Khushi Manish sharma (BA. II)..... has successfully completed
Certificate course "Basic of Travel & Tourism" run by
History & Geography Department Mahila Mahavidyalaya, Amravati
from 1 September to 15 October 2023.

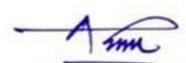

 Course Incharge
 HOD
 Department of History


 Course Incharge
 HOD
 Department of Geography


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Dr. Manjusha H. Dhapudkar
 Asst.Prof. & HOD History
 Mahila Mahavidyalaya, Amravati


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Certificate

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This is to certify that

Ku. Kalyani Arvind Gulhane (BA.II)..... has successfully completed

Certificate course "Basic of Travel & Tourism" run by

History & Geography Department Mahila Mahavidyalaya, Amravati

from 1 September to 15 October 2023.

Course Incharge
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Department of History

Course Incharge
HOD
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Dr. Manjusha H. Dhapudkar
Asst.Prof. & HOD History
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MAHILA MAHAVIDYALAYA, AMRAVATI

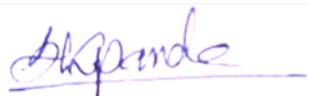
NAAC Accreditation Grade-B++ with CGPA 2.98
INTERNAL QUALITY ASSURANCE CELL (IQAC)

COMPUTER DEPARTMENT

(SESSION 2023-2024)

COURSE NAME: FUNDAMENTALS OF COMPUTER AND INFORMATION TECHNOLOGY

Name of the Activity /Guest or resource persons	Aims and objectives of the Activity	Details Report	Number of participants/beneficiaries	Out of the Activity
Certificate Course in Fundamentals of Computer IT	This course was conducted with the aims: 1. To provide computer Literacy to the Students at very minimum charges. 2. To create awareness among the students regarding usage of modern ICT for their future. 3. To connect the students to the huge world of knowledge through Internet. 4. To supplement the present education by providing additional input of Computer to increase placement opportunities.	The Computer Department was established in the college around 25 years ago with the aim to develop computer literacy among students. The course contents were updated time to time As per the demand of the hour. The college appoints full time trainer for computer Department to teach the students. The said Certificate course of fundamentals of computer and IT was conducted for B.A students. During the year 2023-2024 there is forty students were enrolled for the course.	<u>40</u>	1. The Long-term course about fundamental of computer for BA students enabled them to develop computer literacy. 2. The students are equipped with basic knowledge of computer and IT to deal with the modern world.



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COMPUTER DEPARTMENT

SYLLABUS FOR FUNDAMENTALS OF COMPUTER & IT

DURATION:

30 Hour. (Theory: 12 hrs. + practical: - 18 hrs.)

ALLOCATION OF TOTAL HOURS FOR EACH CHAPTER:

Sr. No	Chapter	Theory Hours	Practical Hour
1	Introduction to computer	2	2
2	Understanding Word Processing	2	4
3	Using Spread Sheep	2	4
4	Introduction to Internet, WWW and web browsers	2	2
5	Communications and Collaboration	2	2
6	Making small presentation	2	4
	Total Hours	12	18

SYLLABUS OUTLINE:

1 Introduction to computer: What is Computer, Basic Application of Computer Components of Computer System, Central Processing Unit (CPU), VDU, Keyboard and Mouse, Other input/ Output Devices, Computer Memory, Concepts of Hardware and Software Concept of Computing Data and Information.

2. Understanding Word Processing: Word Processing Basics; Opening and Closing of documents; Text creation and Manipulation; Formatting of text; Table handling; Spell check, language setting and thesaurus; Printing of word document.

3. Using Spreadsheet: Basics of Spreadsheet; Manipulation of cells; Formula sand Function; Editing of Spreadsheet, printing of Spreadsheet.

4. Introduction to Internet, WWW and Web Browsers; Basic of Computer networks; AN WAN; Concept of Internet; Applications of Internet; connecting to internet; What is ISP; Knowing the Internet; Basics of internet connectivity related troubleshooting, World Wide Web, Browsing software's Search Engines; Understanding URL; Domain name; IP Address.

5. Communications and collaboration: Basics of electronic mail; Getting an email account; Sending and receiving emails; Accessing sent email; Using Emails; Document collaboration Instant Messaging; Netiquettes.

6. Making Small Presentation: Basics of presentation and Creating Presentation; Preparation and Presentation of Slides; Slide Show; Taking print outs of presentation/ handouts.

Exam Pattern

PRACTICAL

50 MARKS

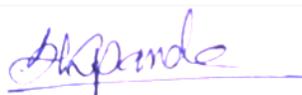
THEORY

50 MARKS

Total 100

GRADE SYSTEM

GRADE	DESCRIPTION	RANGE OF MARKS OBTAINED OUT OF 100 OR EQUIVALENT FRACTION	GRADE POINT
O	Outstanding	90-100	10
A+	Excellent	80-89	9
A	Very Good	70-79	8
B+	Good	60-69	7
B	Above Average	55-59	6
C	Average	50-54	5
P	Pass	40-49	4
F	Fail	Below 40	0
AB	Absent	AB	0

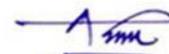


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NAAC Accreditation Grade – B++ with CGPA 2.98
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Department of Computer

Course Name: - Fundamentals of Computer and IT Awareness (2 Month)

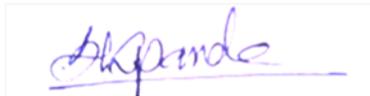
Academic Year (2023-2024)

Duration: - Two Months (Session I)

Batch-I

Admitted Student

Sr.No	Name of Students	Class
1	Amisha Gajanandrao Gulhane	B.A III Year
2	Anusaya Atmaram Sargar	B.A III Year
3	Anushri Bhaskarrao Jambhule	B.A III Year
4	Archana Shankar Jayaswal	B.A III Year
5	Bhavika Dnyaneshwar Dhurve	B.A III Year
6	Gayatri Gajanan Savlikar	B.A III Year
7	Gayatri Sureshrao Bhagadkar	B.A III Year
8	Harshita Ramdas Pare	B.A III Year
9	Khushi Vijay Rayakwar	B.A III Year
10	Mayuri Sanjay Thakwar	B.A III Year
11	Nikita Prakash Sawale	B.A III Year
12	Radhika Nitinsingh Chandel	B.A III Year
13	Reva Mangesh Pethkar	B.A III Year
14	Saloni Sanjay Jawalkar	B.A III Year
15	Samiksha Rajendra Deshmukh	B.A III Year
16	Savari Dipak Dahat	B.A III Year
17	Shivani Rajendra Madakar	B.A III Year
18	Vaishnavi Rajendra Kothar	B.A III Year
19	Vaishnavi Suresh Kote	B.A III Year
20	Vina Devendra Thakare	B.A III Year



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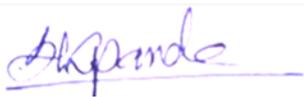


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Computer Department
Course Name : Fundamental of Computer & IT Awareness Program
Academic Years 2023-2024
Class B. A. III
Duration
Attendance Sheet

Sr. No.	Name	1/8	2/8	3/8	4/8	5/8	7/8	9/8	10/8	11/8	12/8	14/8	17/8	18/8	19/8	21/8
1	Amisha Gajananrao Gulhane	Kalk														
2	Anusaya Atmaram Sargar	Kalk														
3	Anushri Bhaskarrao Jambhule	Kalk														
4	Archana Shankar Jayaswal	Kalk														
5	Bhavika Dnyaneshwar Dhurve	Kalk														
6	Gayatri Gajanan Savalikar	Kalk														
7	Gayatri Sureshrao Bhagadkar	Kalk														
8	Harshita Ramdas Pare	Kalk														
9	Khushi Vijay Rayakwar	K.R														
10	Mayuri Sanjay Thakare	MThakare														
11	Nikita Prakash Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale	Sawale
12	Radhika Nitinsingh Chandel	Radhika														
13	Reva Mangesh Pethkar	Reva														
14	Saloni Sanjay Jawalkar	Saloni														
15	Samiksha Rajendra Deshmukh	Samiksha														
16	Savari Dipak Dahat	Savari														
17	Shivani Rajendra Madankar	Shivani														
18	Vaishnavi Ravindra Kothar	VK														
19	Vaishnavi Suresh Kate	VK														
20	Vina Devendra Thakare	VT														

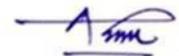


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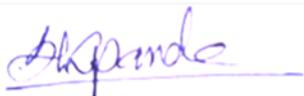


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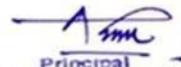
Sr. No.	Name	22/8	23/8	24/8	25/8	26/8	28/8	29/8	30/8	31/8	01/9	2/9	4/9	5/9	6/9	7/9
1	Amisha Gajananrao Gulhane	AG	AG	AG	AG	AG	AG									
2	Anusaya Atmaram Sargar	AS	AS	AS	AS	AS	AS									
3	Anushri Bhaskarrao Jambhule	AJ	AJ	AJ	AJ	AJ	AJ									
4	Archana Shankar Jayaswal	AJ	AJ	AJ	AJ	AJ	AJ									
5	Bhanika Dnyaneshwar Dhurve	BD	BD	BD	BD	BD	BD									
6	Gayatri Gajanan Savolikar	GS	GS	GS	GS	GS	GS									
7	Gayatri Sureshirao Bhagadkar	GB	GB	GB	GB	GB	GB									
8	Harshita Ramdas Pare	HR	HR	HR	HR	HR	HR									
9	Khushi Vijay Rayakwar	KR	KR	KR	KR	KR	KR									
10	Mayuri Sanjay Thakare	MT	MT	MT	MT	MT	MT									
11	Nikita Prakash Sawale	NS	NS	NS	NS	NS	NS									
12	Radhika Nitinsingh Chandel	RC	RC	RC	RC	RC	RC									
13	Reva Mangesh Pethkar	RP	RP	RP	RP	RP	RP									
14	Saloni Sanjay Jawalkar	SS	SS	SS	SS	SS	SS									
15	Samiksha Rajendra Deshmukh	SD	SD	SD	SD	SD	SD									
16	Savari Dipak Dahat	SD	SD	SD	SD	SD	SD									
17	Shivani Rajendra Madankar	SM	SM	SM	SM	SM	SM									
18	Vaishnavi Ravindra Kothar	VR	VR	VR	VR	VR	VR									
19	Vaishnavi Suresh Kate	VK	VK	VK	VK	VK	VK									
20	Vina Devendra Thakare	VT	VT	VT	VT	VT	VT									



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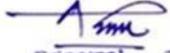
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Computer Department
Course Name : Fundamental of Computer & IT Awareness Program
Academic Years 2023-2024
Class B. A. III
Duration
Attendance Sheet

Sr. No.	Name	8/9	11/9	12/9	13/9	14/9	15/9	16/9	18/9	19/9	20/9	21/9	22/9	23/9	25/9	26/9
1	Amisha Gajananrao Gulhane	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
2	Anusaya Atmaram Sargar	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
3	Anushri Bhaskarrao Jambhule	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
4	Archana Shankar Jayaswal	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
5	Bhavika Dnyaneshwar Dhurve	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
6	Gayatri Gajanan Savalikar	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
7	Gayatri Sureshrao Bhagadkar	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
8	Harshita Ramdas Pare	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG	AKG
9	Khushi Vijay Rayakwar	KR	KR	KR	KR	KR	KR	KR	KR	KR	KR	KR	KR	KR	KR	KR
10	Mayuri Sanjay Thakare	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK	MTK
11	Nikita Prakash Sawale	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW	RSW
12	Radhika Nitinsingh Chandel	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH	RCH
13	Reva Mangesh Pethkar	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH	RPH
14	Saloni Sanjay Jawalkar	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ	SKJ
15	Samiksha Rajendra Deshmukh	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM	SDM
16	Savari Dipak Dahat	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH	SDH
17	Shivani Rajendra Madankar	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK	SMK
18	Vaishnavi Ravindra Kothar	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK	VRK
19	Vaishnavi Suresh Kate	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK	VSK
20	Vina Devendra Thakare	VT	VT	VT	VT	VT	VT	VT	VT	VT	VT	VT	VT	VT	VT	VT

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Mahila Mahavidyalaya, Amravati
Computer Department
Course Name : Fundamental of Computer & IT Awareness Program
Academic Years 2023-2024
Class B. A. III
Duration
Attendance Sheet

Sr. No.	Name	27/9	28/9	30/9	3/10	4/10	5/10	6/10	7/10	8/10	11/10	12/10	13/10	14/10	16/10	17/10
1	Amisha Gajananrao Gulhane	AG	AG	AG	AG	AG	AG									
2	Anusaya Atmaram Sargar	AS	AS	AS	AS	AS	AS									
3	Anushri Bhaskarrao Jambhule	AJ	AJ	AJ	AJ	AJ	AJ									
4	Archana Shankar Jayaswal	AJ	AJ	AJ	AJ	AJ	AJ									
5	Bhavika Dnyaneshwar Dhurve	BD	BD	BD	BD	BD	BD									
6	Gayatri Gajanan Savalikar	GS	GS	GS	GS	GS	GS									
7	Gayatri Suresh Rao Bhagadkar	GB	GB	GB	GB	GB	GB									
8	Harshita Ramdas Pare	HR	HR	HR	HR	HR	HR									
9	Khushi Vijay Rayakwar	KR	KR	KR	KR	KR	KR									
10	Mayuri Sanjay Thakare	MT	MT	MT	MT	MT	MT									
11	Nikita Prakash Sawale	NS	NS	NS	NS	NS	NS									
12	Radhika Nitinsingh Chandel	RC	RC	RC	RC	RC	RC									
13	Reva Mangesh Pethkar	RP	RP	RP	RP	RP	RP									
14	Saloni Sanjay Jawalkar	SJ	SJ	SJ	SJ	SJ	SJ									
15	Samiksha Rajendra Deshmukh	SD	SD	SD	SD	SD	SD									
16	Savari Dipak Dahat	SD	SD	SD	SD	SD	SD									
17	Shivani Rajendra Madankar	SM	SM	SM	SM	SM	SM									
18	Vaishnavi Ravindra Kothar	VK	VK	VK	VK	VK	VK									
19	Vaishnavi Suresh Kate	VK	VK	VK	VK	VK	VK									
20	Vina Devendra Thakare															

Signature of Co-Ordinator

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Signature of Principal

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Amravati**

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Computer Department**

IQAC Co-Ordinator

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MAHILA MAHAVIDYALAY, AMRAVATI
COMPUTER DEPARTMENT
Exam Section 2023-2024
Subject: - Fundamentals of Computer and IT Awareness

Time- 4.00 pm to 5.00 p

Note: - Each Question Carries 2 Marks

Total marks: - 50

1. What's a web browser?
 - a) A kind of Spider
 - b) A computer that it stores WWW files
 - c) A person who likes to look at websites
 - d) A software program that allows you to access sites on the world wide web
2. A _____ is a document commonly written and is accessible through the internet or other networks using a browser?
 - a) Accounts
 - b) Data
 - c) Web page
 - d) Search engine
3. Which of the following is used to read HTML Code and to render Webpage?
 - a) Web Server
 - b) Web Browser
 - c) Web Matrix
 - d) Weboni
4. Which of the following is considered as latest browser?
 - a) Mosaic
 - b) Google Chrome
 - c) IE
 - d) Mozilla Firefox
5. What is the extension file excel 2007 and above?
 - a).xls
 - b) excel

c) .xlsx

d) .xcl

6. What is the name of the browser developed and released by Google?

a) Chrome

b) Googly Google

c) Heetson.

d) Titanium

7. Worksheet is also called an array of _____.

a) Column

b) Cell

c) Box

d) Formula

8. How Cells are named is MS-EXCEL?

a) Alphabetically

b) Numerically

c) Alphanumerically

d) Special Character

9. What is the maximum limit of Rows in MS Excel 2010?

a) 1084567

b) 1048567

c) 1048576

d) 1084576

10. What is the maximum limit of column is MS-EXCEL 2010 ?

a) 16384

b) 16438

c) 16843

d) 16348

11. Which bar lies top of the window in Excel Screen?

a) Status Bar

b) Ruler

- c) Title Bar
- d) Scroll Bar

12. How rows are numbered in MS Excel?

- a) Alphabetically
- b) Numerically
- c) Alphanumerically
- d) Special characters

13. How columns are named in MS-EXCEL?

- a) Alphabetically
- b) Numerically
- c) Alphanumerically
- d) Special characters

14. Which tab is used to include pivot table, charts, hyperlinks to a spread sheet?

- a) Insert
- b) Page Layout
- c) Data
- d) Review

15. Which tab in Excel is used when importing , querying , outlining and subtotaling the data placed into a worksheet's data list?

- a) Formula
- b) Data
- c) Review
- d) insert

16. What's web browser?

- a) A kind of spider
- b) A computer that it store WWW files
- c) A person who likes to look at websites
- d) A software program that allows you to access sites on the world wide web

17. A _____ is a document commonly written and is accessible through the internet or other network wide web

- a) Accounts

- b) Data
- c) Web page
- d) Search engine

18. Which of the following is used to read HTML code and to render Webpage?

- a) Web Server
- b) Web Browser
- c) Web Matrix
- d) Weboni

19. What is the name of the browser developed and released by Google?

- a) chrome
- b) Google Chrome
- c) Heetson
- d) Titanium

20. Which command is used to stored the active document permanently?

- a) Save
- b) Send
- c) Prepare
- d) Save as

21. where does the close button appear is MS World?

- a) top left corner of the window
- b) bottom left corner of the window
- c) top right corner of the window
- d) bottom right corner of the window

22. Which one of the following is text styling feature of MS-Word?

- a) A word fill
- b) Word art
- c) word cooler
- d) word font

23. Which group includes superscript, Subscript, strike through options in MS Word?

- a) Clipboard

b) font

c) Paragraph

d) Style

24. What is the purpose of vertical scroll bar ?

a) Move the document up and down

b) Move the document right side

c) Move the document left side

d) Move the document only upwards

25. What is the purpose of undo action in MS Word ?

a) Restore previous action

b) Get the current action

c) Goes to previous page

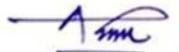
d) Goes to previous paragraph



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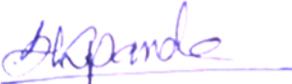
Principal

Nootan Vidarbha Shikshan Mandal's
MAHILA MAHVIDHYALA, AMRAVATI
NAAC Accreditation Grade – B++ with CGPA 2.98
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Department of Computer
Course Name: - Fundamentals of Computer and IT Awareness (2 Month)
Academic Year (2023-2024)
Duration: - Two Months (First Batch)

RESULT SHEET

Sr.No	Name of Students	Class	Grade
1	Amisha Gajananrao Gulhane	B.A III Year	A+
2	Anusaya Atmaram Sargar	B.A III Year	A
3	Anushri Bhaskarrao Jambhule	B.A III Year	O
4	Archana Shankar Jayaswal	B.A III Year	A+
5	Bhavika Dnyaneshwar Dhurve	B.A III Year	A
6	Gayatri Gajanan Savlikar	B.A III Year	A+
7	Gayatri Sureshrao Bhagadkar	B.A III Year	A+
8	Harshita Ramdas Pare	B.A III Year	A
9	Khushi Vijay Rayakwar	B.A III Year	A+
10	Mayuri Sanjay Thakwar	B.A III Year	O
11	Nikita Prakash Sawale	B.A III Year	A+
12	Radhika Nitinsingh Chandel	B.A III Year	A+
13	Reva Mangesh Pethkar	B.A III Year	A+
14	Saloni Sanjay Jawalkar	B.A III Year	A+
15	Samiksha Rajendra Deshmukh	B.A III Year	A
16	Savari Dipak Dahat	B.A III Year	A+
17	Shivani Rajendra Madakar	B.A III Year	A+
18	Vaishnavi Rajendra Kothar	B.A III Year	A
19	Vaishnavi Suresh Kote	B.A III Year	O
20	Vina Devendra Thakare	B.A III Year	O

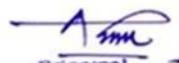


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MAHILA MAHAVIDYALAYA

Jog Chowk, Amravati



Certificate

(NAAC Re-accredited B Grade)

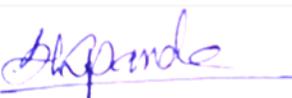
Affiliated to Sant Gadge Baba Amravati University, Amravati

This is to certify that

Ku. Vaishnavi Ravindra Kothar..... has successfully completed Fundamentals of Computer & IT / Tally ERP9 Course run by Computer Centre Mahila Mahavidyalaya, Amravati From 01/08/2023 to 17/10/2023 She has secured A Grade in the Examination.


Course Incharge


Principal
Mahila Mahavidyalaya,
Amravati



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Amravati

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Department of Computer

Course Name: - Fundamentals of Computer and IT Awareness (2 Month)

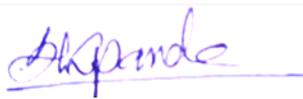
Academic Year (2023-2024)

Duration: - Two Months- Session II

Batch: - II

Admitted Student

Sr. No	Name of Students	Class
1	Achal Vilasrao Kanbale	B.A II Year
2	Arti Gajanan Urkade	B.A II Year
3	Bhumika Dnyaneshwa Pidhekar	B.A II Year
4	Bhumika Pravinrao Abruk	B.A II Year
5	Dipali Wasudeorao Parise	B.A II Year
6	Payal Prakash Bansod	B.A II Year
7	Kalyani Arwind Gulhane	B.A II Year
8	Khushi Manish Sharma	B.A II Year
9	Kiran Rajendra Ingole	B.A II Year
10	Krutika Ashokrao Ingole	B.A II Year
11	Nandini Anup Marudkar	B.A II Year
12	Jai Ajay Kukade	B.A II Year
13	Rakhi Sham Sherekar	B.A II Year
14	Rani Mahendra Jawarkar	B.A II Year
15	Rani Suresh Raut	B.A II Year
16	Roshni Dipak Gadre	B.A II Year
17	Roshni Dipak Khupse	B.A II Year
18	Sakshi Vanraj Dhole	B.A II Year
19	Yogini Anil Bahadure	B.A II Year
20	Payal Naresh Umekar	B.A II Year

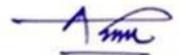


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Mahila Mahavidyalaya, Amravati
Computer Department
Course Name : Fundamental of Computer & IT Awareness Program
Academic Years 2023-2024
Class B. A. II
Duration
Attendance Sheet

Sr. No.	Name	1/1	2/1	3/1	4/1	5/1	6/1	8/1	9/1	10/1	11/1	12/1	13/1	15/1	16/1	17/1
1	Achal Vilasrao Kanbale	Akanbale														
2	Arti Gajanan Urkade	AUrkade														
3	Bhumika Dnyaneshwar Pidhekar	BPidhekar														
4	Bhumika Pravinrao AbruK	BP.AbruK														
5	Dipali Wasudeorao Parise	DParise														
6	Payal Prakash Bansod	PBansod														
7	Kalyani Arvind Gulhane	KAGulhane														
8	Khushi Manish Sharma	KSharma														
9	Kiran Rajendra Rajak	KRajak														
10	Krutika Ashokrao Ingole	KIngole														
11	Nandini Anup Marudkar	NMarudkar														
12	Jai Ajay Kukade	JA.Kukade														
13	Rakhi Sham Sherekar	RSherekar														
14	Rani Mahendra Jawarkar	R.Jawarkar														
15	Rani Suresh Raut	R.Raut														
16	Roshani Rajesh Gadre	R.Radre														
17	Roshni Dipak Khupse	R.Khupse														
18	Sakshi Vanraj Dhole	S.Dhole														
19	Yogini Anil Bahadure	Y.Bahadure														
20	Payal Naresh Umekar	P.Umekar														

(Signature)

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Mahila Mahavidyalaya, Amravati
Computer Department
Course Name : Fundamental of Computer & IT Awareness Program
Academic Years 2023-2024
Class B. A. II
Duration
Attendance Sheet

Sr. No.	Name	18/1	19/1	20/1	23/1	24/1	25/1	27/1	29/1	30/1	31/1	1/2	2/2	3/2	5/2	6/2
1	Achal Vilasrao Kanbale	Akanbale														
2	Arti Gajanan Urkade	Aurkade														
3	Bhumika Dnyaneshwar Pidhekar	Bpidhekar														
4	Bhumika Pravinrao AbruK	BPravinrao														
5	Dipali Wasudeora0 Parise	DParise														
6	Payal Prakash Bansod	PBansod	PBansod	PBansod	P. Bansod	P. Bansod	PBansod									
7	Kalyani Arwind Gulhane	KArwind														
8	Khushi Manish Sharma	KManish														
9	Kiran Rajendra Rajak	KRajak														
10	Krutika Ashokrao Ingole	KIngole														
11	Nandini Anup Marudkar	NMarudkar														
12	Jai Ajay Kukade	JAKukade														
13	Rakhi Sham Sherekar	RSherekar														
14	Rani Mahendra Jawarkar	RJawarkar														
15	Rani Suresh Raut	RSRaut														
16	Roshani Rajesh Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre	R Gadre
17	Roshni Dipak Khupse	RKhupse														
18	Sakshi Vanraj Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole	S Dhole
19	Yogini Anil Bahadure	YBahadure														
20	Payal Naresh Umekar	PUmekar														

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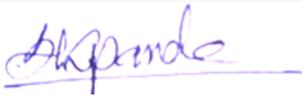
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Course Name : Fundamental of Computer & IT Awareness Program
Academic Years 2023-2024
Class B. A. II
Duration
Attendance Sheet

Sr. No.	Name	7/2	8/2	9/2	10/2	12/2	13/2	14/2	15/2	16/2	17/2	20/2	21/2	22/2	23/2	24/2
1	Achal Vilasrao Kanbale	Akanbale														
2	Arti Gajanan Urkade	Aurkade														
3	Bhumika Dnyaneshwar Pidhekar	Bpidhekar														
4	Bhumika Pravinrao AbruK	B.P.Abruk														
5	Dipali Wasudeorao Parise	DParise														
6	Payal Prakash Bansod	P.Bansod														
7	Kalyani Arwind Gulhane	K.Gulhane														
8	Khushi Manish Sharma	Khushi														
9	Kiran Rajendra Rajak	K.Rajak														
10	Krutika Ashokrao Ingole	K.Ingole														
11	Nandini Anup Marudkar	Nandini														
12	Jai Ajay Kukade	J.Kukade														
13	Rakhi Sham Sherekar	R.Sherekar														
14	Rani Mahendra Jawarkar	R.M.Jawarkar														
15	Rani Suresh Raut	R.S.R.	R.S.R.	Rani												
16	Roshani Rajesh Gadre	Roshani														
17	Roshni Dipak Khupse	R.Khupse														
18	Sakshi Vanraj Dhole	Sakshi														
19	Yogini Anil Bahadure	Y.Bahadure														
20	Payal Naresh Umekar	P.Umekar														



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Course Name : Fundamental of Computer & IT Awareness Program
Academic Years 2023-2024
Class B. A. II
Duration
Attendance Sheet

Sr. No.	Name	26/2	27/2	28/2	29/2	01/3	2/3	5/3	6/3	7/3	9/3	11/3	12/3	13/3	14/3	15/3
1	Achal Vilasrao Kanbale	Akanbale														
2	Arti Gajanan Urkade	Aurkade														
3	Bhumika Dnyaneshwar Pidhekar	Bpidhekar														
4	Bhumika Pravinrao Abruk	BAbruk														
5	Dipali Wasudeorao Parise	DParise														
6	Payal Prakash Bansod	PBansod														
7	Kalyani Arwind Gulhane	KAGulhane														
8	Khushi Manish Sharma	KSharma														
9	Kiran Rajendra Rajak	KRajak														
10	Krutika Ashokrao Ingole	KIngole														
11	Nandini Anup Marudkar	NMarudkar														
12	Jai Ajay Kukade	JKukade														
13	Rakhi Sham Sherekar	RSherekar														
14	Rani Mahendra Jawarkar	RJawarkar														
15	Rani Suresh Raut	RSRaut														
16	Roshani Rajesh Gadre	RGRadre														
17	Roshni Dipak Khupse	RKhupse														
18	Sakshi Vanraj Dhole	SDhole														
19	Yogini Anil Bahadure	YBahadure														
20	Payal Naresh Urtekar	PUrtekar														

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[Signature]

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Computer Department

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Principal

MAHILA MAHAVIDYALAY, AMRAVATI

COMPUTER DEPARTMENT

Exam Section 2023-2024

Subject: - Fundamentals of Computer and IT Awareness

Time- 4.00 pm to 5.00 pm

Total marks: - 50

1. What is the full form of WWW?

- A) World wide web
- B) Wide World web
- C) World web wide
- D) Wide web world

2. What is HTML

- A) Virtual network
- B) Backbone of WWW?
- C) Internet

D) Advance Internet Website?

3. Type of computer network

- A) LAN & WAN
- B) Local network and wide network
- C) Internet and website
- D) LAN and WNA

4. What is Server?

- A) Main Access Computer
- B) Joint Computer to main computer
- C) Computer to access another computer
- D) Joint network of computer

5. URL full form.

- A) Universal resource location
- B) Uniform resource locator
- C) Uniform Resources locator
- D) Universally Resources location

6. What is the sort cut key is used for adding new slide?

- A) Ctrl + M
- B) Ctrl + N
- C) Ctrl + V
- D) Shift + Alt = N

7. Sort cut key for selecting all document?

- A) Ctrl + A
- B) Ctrl + B
- C) Ctrl + V
- D) Ctrl + C

8. Which tool bar provide various option in different master views?

- A) Standard Tool bar
- B) Formation tool bar
- C) Drawing tool bar
- D) Common task tool bar

9. In windows operation system, Power point was offered in:

- A)1989
- B)1990
- C)1919
- D)1995

10) Power point Program was created by:

- A) Thomas and john knoll
- B) Charles Simonyi
- C) Jerry young and David filo
- D) Robert gaskin and Dennis Austin

11. Which feature used to check spelling to the text?

- A) Spelling
- B) Replace
- C) Find
- D) Research

12. In MS Excel _____ are numerical from 1 onwards and _____ and number from a to onwards

- A) Column and row
- B) Rows, Slide
- C) Slide, rows
- D) Rows, Column

13. In power point themes could be found under

- A) Transition tab
- B) Design tab
- C) Insert tab
- D) Animation tab

14. _____ application is used for presentation

- A) MS word
- B) MS Excel
- C) Power Point
- D) MS access

15. In power point, the header and footer button can be found on the insert tab in what group

- A) Tables group
- B) Text group

- C) Object group
- D) Illustration group

16. What is the full form of RAM?

- A) Random Access memory
- B) Read access memory
- C) Random access model
- D) Read Access model

17. Which is not MS Word

- A) MS Word 2003
- B) MS Word 2010
- C) MS Word 2007
- D) MS Word 1020

18. Which is not MS Word?

- A) Italic
- B) Magic tool
- C) Font
- D) Bold

19. Which of the following page of the orientation?

- A) Landscape
- B) Subscript
- C) Superscript
- D) A4

20. Which can be used for quick access to commands and tools?

- A) Status bar
- B) Toolbar
- C) Menu Bar
- D) Title Bar

21. The name of a word document displays in_____.

- A) Ribbon
- B) Title Bar
- C) Status Bar
- D) Home tab

22. Which tool help to merge in cell?

- A) Merge in center
- B) Center alignments
- C) Styles tool
- D) Merge cell tool

23. Excel is a program that is used to prepare a_____.

- A) Slide Presentation

- B) Spreadsheet
- C) Text document
- D) Database

25. A cell may be used in a mathematical formula if it contains.

- A) A label
- B) Numerical data
- C) Both A) and b)
- D) None of these



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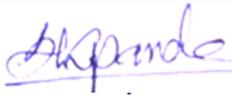
Course Name: - Fundamentals of Computer and IT Awareness (2 Month)

Academic Year (2023-2024)

Duration: - Two Months (Second Batch)

Result Sheet

Sr.No	Name of Students	Class	Grade
1	Achal Vilasrao Kanbale	B.A II Year	B+
2	Arti Gajanan Urkade	B.A II Year	O
3	Bhumika Dnyaneshwa Pidhekar	B.A II Year	O
4	Bhumika Pravinrao Abruk	B.A II Year	A+
5	Dipali Wasudeorao Parise	B.A II Year	A
6	Payal Prakash Bansod	B.A II Year	A
7	Kalyani Arwind Gulhane	B.A II Year	O
8	Khushi Manish Sharma	B.A II Year	O
9	Kiran Rajendra Ingole	B.A II Year	B+
10	Krutika Ashokrao Ingole	B.A II Year	A
11	Nandini Anup Marudkar	B.A II Year	O
12	Jai Ajay Kukade	B.A II Year	O
13	Rakhi Sham Sherekar	B.A II Year	O
14	Rani Mahendra Jawarkar	B.A II Year	A
15	Rani Suresh Raut	B.A II Year	A
16	Roshni Dipak Gadre	B.A II Year	O
17	Roshni Dipak Khupse	B.A II Year	A+
18	Sakshi Vanraj Dhole	B.A II Year	O
19	Yogini Anil Bahadure	B.A II Year	A
20	Payal Naresh Umekar	B.A II Year	A



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MAHILA MAHAVIDYALAYA

Jog Chowk, Amravati



Certificate

(NAAC Re-accredited B Grade)

Affiliated to Sant Gadge Baba Amravati University, Amravati

This is to certify that

Ku. Khushi Manish Sharma..... has successfully
completed *Fundamentals of Computer & IT / Tally ERP9* Course run by Computer Centre
Mahila Mahavidyalaya, Amravati From 01/01/2024 to 15/03/2024 She has
secured D Grade in the Examination.

Course Incharge

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